



# CITY *of* CLOVIS

## AGENDA • CITY COUNCIL MEETING

Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060  
[www.cityofclovis.com](http://www.cityofclovis.com)

August 4, 2025

6:00 PM

Council Chamber

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

The Clovis City Council meetings are open to the public at the physical address listed above. There are numerous ways to participate in the City Council meetings: you are able to attend in person; you may submit written comments as described below; and you may view the meeting which is webcast and accessed at [www.cityofclovis.com/agendas](http://www.cityofclovis.com/agendas).

### **Written Comments**

- Members of the public are encouraged to submit written comments at: [www.cityofclovis.com/agendas](http://www.cityofclovis.com/agendas) at least two (2) hours before the meeting (4:00 p.m.). You will be prompted to provide:

- Council Meeting Date
- Item Number
- Name
- Email
- Comment



- Please submit a separate form for each item you are commenting on.
- A copy of your written comment will be provided to the City Council noting the item number. If you wish to make a verbal comment, please see instructions below.
- Please be aware that any written comments received that do not specify a particular agenda item will be marked for the general public comment portion of the agenda.
- If a written comment is received after 4:00 p.m. on the day of the meeting, efforts will be made to provide the comment to the City Council during the meeting. However, staff cannot guarantee that written comments received after 4:00 p.m. will be provided to City Council during the meeting. All written comments received prior to the end of the meeting will be made part of the record of proceedings.

**CAMPAIGN CONTRIBUTION PROHIBITIONS AND MANDATORY DISCLOSURE** – Pursuant to Government Code section 84308, a Councilmember shall not accept, solicit, or direct a campaign contribution of more than \$500 from any party or their agent, or from any participant or their agent, while a proceeding involving a license, permit, contract, or other entitlement for use is pending before the City or for 12 months after a final decision is rendered in that proceeding. Any Councilmember who has received a campaign contribution of more than \$500 within the preceding 12 months from a party or their agent, or from a participant or their agent, must disclose that fact on the record of the proceeding and shall not make, participate in making, or in any way attempt to use their official position to influence the decision.

Pursuant to Government Code section 84308, subdivision (e), any party to a covered proceeding before the City Council is required to disclose on the record of the proceeding any campaign contribution, including aggregated contributions, of more than \$500 made within the preceding 12 months by the party or their agent to any Councilmember. The disclosure shall be made as required by Government Code Section 84308, subdivision (e)(1) and California Code of Regulations, Title 2, section 18438.8. No party or their agent, and no participant or their agent, shall make a campaign contribution of more than \$500 to any Councilmember during the covered proceeding or for 12 months after a final decision is made in that proceeding. The foregoing statements do not constitute legal advice, and parties and participants are urged to consult with their own legal counsel regarding the applicable requirements of the law.

## **CALL TO ORDER**

## **FLAG SALUTE - Councilmember Bessinger**

## **ROLL CALL**

**PUBLIC COMMENTS** - This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 3 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.

**CONSENT CALENDAR** - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

1. Administration - Approval - Minutes from the July 7, 2025, Council Meeting.
2. Administration - Approval – Request from California Classic Cares for Temporary Closure of Streets Located Adjacent to the California 9/11 Memorial to Hold a 5K Event on September 6, 2025.
3. Finance - Approval - Res. 25-\_\_\_\_, Measure C Extension Local Transportation Pass Through Revenues Certification and Claim Forms for 2025-26.
4. General Services – Approval – Res. 25-\_\_\_\_, Authorizing Amendments to the City's Compensation Plan by Correcting the Salary Range for the Information Technology

Manager Classification in the Administration Department from \$11,026 to \$13,402 per month.

- [5.](#) General Services – Approval – Res. 25-\_\_\_\_, Authorizing the Execution of the Certifications and Assurances for the FY 2025-26 California State Transit Assistance State of Good Repair (SGR) Program.
- [6.](#) General Services - Approval to Waive the City’s Usual Purchasing Requirements and Authorize the City Manager to Approve the Purchase of Five (5) FrontRunner Minibuses and Five (5) Class C – Ford E450 Cutaway Buses for a total cost of \$2,066,921.15 Utilizing the California Association for Cooperative Transportation (CalACT) Competitive Bid Award.
- [7.](#) Planning and Development Services – Approval – Final Acceptance for CIP 23-06 New Rectangular Rapid Flashing Beacons, with the final contract cost of \$224,694.58.
- [8.](#) Planning and Development Services – Approval – Bid Award for CIP 23-08 Sunnyside Avenue Street Improvements to Dave Christian Construction Co., Inc., in the amount of \$925,306.50; and Authorize the City Manager to execute the contract on behalf of the City.
- [9.](#) Planning and Development Services – Approval – Final Acceptance for CIP 24-06 New Bus Stops B2, with the final contract cost of \$162,906.70.
- [10.](#) Planning and Development Services – Approval – Bid Award for CIP 24-12 Barstow Avenue Street Improvements to Dave Christian Construction Co., Inc., in the amount of \$952,950.25; and Authorize the City Manager to execute the contract on behalf of the City.
- [11.](#) Planning and Development Services – Approval – Partial Acceptance for Final Map for Tract 6034, and reduction of the Performance Surety and Labor and Materials Surety to the appropriate values of the remaining improvements to be completed, located at the southeast corner of Shaw Avenue and Leonard Avenue (Lennar Homes of California, LLC).
- [12.](#) Police Department - Approval - Res. 25-\_\_\_\_, Authorizing the Police Chief to execute the California Highway Patrol Cannabis Tax Fund Grant Program Agreement Related to Impaired Driving Enforcement; and Amend the Police Department budget to reflect the award of \$218,500.00.
- [13.](#) Public Utilities – Approval – Final Acceptance for CIP 24-23, Palmina Park Playground Improvement, with a Final Contract Cost of \$129,860.00.

**PUBLIC HEARINGS** - A public hearing is an open consideration within a regular or special meeting of the City Council, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1.

- [14.](#) Consider Introduction – Ord. 25-\_\_\_\_, Adding Chapter 5.37 to Title 5, of the Clovis Municipal Code, Prohibiting the Unlawful Possession of Detached Catalytic Converters.

**Staff:** Matthew M. Lear, Deputy City Attorney

**Recommendation:** Approve

## **CITY MANAGER COMMENTS**

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

## **FUTURE MEETINGS**

Regular City Council Meetings are held at 6:00 P.M. in the Council Chamber. The following are future meeting dates:

Aug. 11, 2025 (Mon.)  
Aug. 18, 2025 (Mon.)  
Sept. 2, 2025 (Tue.)  
Sept. 8, 2025 (Mon.)  
Sept. 15, 2025 (Mon.)



**CLOVIS CITY COUNCIL MEETING**

**July 7, 2025**

**6:00 P.M.**

**Council Chamber**

Meeting called to order by Mayor Mouanoutoua at **6:01**

Flag Salute led by Councilmember Basgall

Roll Call: Present: Councilmembers Ashbeck, Basgall, Bessinger, Mayor Pro Tem Pearce  
Mayor Mouanoutoua

**PUBLIC COMMENTS – 6:02**

Dr. Jeni-Ann Kren, resident, discussed concerns about posts made on social media by elected officials regarding children's library books, as well as a question regarding districting.

**CONSENT CALENDAR – 6:05**

Upon call, there was no public comment.

Motion by Councilmember Ashbeck, seconded by Councilmember Bessinger, that the items on the Consent Calendar be approved, including the waiver of the reading of the ordinance, except item 20. Motion carried by unanimous vote.

1. Administration - Approval - Minutes from the June 16, 2025, Special Council Meeting, and the June 16, 2025, Regular Council Meeting.
2. Administration - Adopt - **Ord. 25-09**, R2023-004, An ordinance of the City Council approving a rezoning of ±7.45 acres from the R-1-AH (Single-Family Residential Very Low Density) Zone District to the C-P (Administrative and Professional Office) Zone District. (Vote: 5-0)
3. Administration - Receive and File – Business Organization of Old Town (BOOT) Fourth Quarter Report, April through June 2025.
4. Administration - Approval – Request from Our Lady of Perpetual Help Catholic Church for closure of a portion of Eighth Street to hold a small special event on October 12, 2025.
5. Administration – Approval – Award the Request for Proposals and approve the purchase of an Audio/Visual System for the Emergency Operation Center from One Diversified, LLC, in the amount of \$245,966.55.
6. Administration – Approval – Waive the normal purchasing process and approve the purchase of thirty (30) Mobile Data Computers to LEHR Upfitters, LLC, in the amount of \$ 175,171.30.
7. Administration - Approval – Waive Normal Purchasing Process and approve the purchases of replacement desktop computers and servers using competitively bid contracts with purchasing provisions for California State and Local government agencies.
8. Finance – Receive and File – Investment Report for the Month of December 2024.
9. Finance – Receive and File – Treasurer's Report for the Month of December 2024.
10. Finance – Receive and File – Investment Report for the Month of January 2025.
11. Finance – Receive and File – Treasurer's Report for the Month of January 2025.
12. General Services – Approval – **Res. 25-70**, Approval of a Memorandum of Understanding between the City of Clovis and the Clovis Public Safety Employees Association.

13. General Services – Approval – **Res. 25-71**, Authorizing Amendments to the Principal Utilities Engineer classification in the Public Utilities Department.
14. General Services – Approval – **Res. 25-72**, Adopting the Projects Administrator Classification with a Salary Range of \$9,852 to \$11,975 per month in the Planning and Development Services Department.
15. General Services – Approval – **Res. 25-73**, Authorizing Amendments to the City's Classification and Compensation Plans by Revising the Classifications of Deputy Director of Information Technology and Information Technology Supervisor, and by Adopting the Classification of Information Technology Manager with a Monthly Salary Range of \$11,206 to \$13,402 in the Administration Department.
16. General Services – Approval – **Res. 25-74**, Authorizing Amendments to the City's Classification Plan by Revising the Fire Captain Classification in the Fire Department.
17. General Services – Approval - Claim Rejection of the General Liability Claim on behalf of Juliana Morin.
18. Planning and Development Services – Approval – **Res. 25-75**, Final Map Tract 6457, located near the northeast corner of Shepherd Avenue and N. Sunnyside Avenue (Great Bigland, Inc., a California Corporation).
19. Planning and Development Services – Approval – **Res. 25-76**, Annexation of Proposed Tract 6457, located near the northeast corner of Shepherd Avenue and N. Sunnyside Avenue to the Landscape Maintenance District No. 1 of the City of Clovis. (Great Bigland, Inc., a California Corporation).
21. Planning and Development Services – Approval – Authorize the City Manager to execute a purchase agreement and associated documents with Behymer/Minnewawa for a property located at 3778 East Behymer, Clovis, CA, LLC, in the amount of \$3,700,000.
22. Public Utilities – Approval – Continue Emergency Authorization for the City Manager to Approve and Sign a Contract for Emergency Water Main Repairs in an Amount Not to Exceed \$250,000, Pursuant to Public Contract Code Section 22050.
23. Public Utilities – Approval – Waive Formal Bidding Requirements and Award a Contract to Calgon Carbon Corporation to Purchase and Replace Granular Activated Carbon (GAC) at Well 12 in the amount of \$127,820.

**THE FOLLOWING ITEMS WERE PULLED FROM THE CONSENT CALENDAR FOR FURTHER DISCUSSION**

- 6:06 ITEM 20 - Planning and Development Services – Approval – Authorizing the City Manager to execute a consultant agreement between the City of Clovis and LSA Associates, Inc. in the amount of \$149,289 for the preparation of the environmental studies for CIP 24-22 Cottonwood Park Pedestrian Bridge.

Councilmember Bessinger recused himself from the item due to a potential conflict of interest, as he owns real property within 1,000 feet of the project site.

Upon call, there was no public comment.

Motion for approval by Councilmember Ashbeck, seconded by Councilmember Basgall. Motion carried by 4-0-0-1, with Councilmember Bessinger recused.

**COUNCIL ITEMS – 6:07**

6:07 ITEM 24 - Consider Approval – Appointments of the Measure Y Oversight Committee.

Upon call, there was no public comment.

Motion for approval by Councilmember Ashbeck, seconded by Councilmember Basgall. Motion carried by unanimous vote.

6:09 ITEM 25 - Consider Approval - **Res. 25-77**, A resolution appointing members of the General Plan Advisory Committee.

Steven Trevino, a resident, encouraged offering livestream options for meetings.

Motion for approval by Councilmember Ashbeck, seconded by Councilmember Bessinger. Motion carried by unanimous vote.

**ADMINISTRATIVE ITEMS – 6:28**

6:28 ITEM 26 - Consider Approval - **Res. 25-78**, A Resolution Confirming the Diagram and Assessments for the Fiscal Year 2025-26 Annual Levy for Landscape Maintenance District No. 1; and Declare Results of the Assessment Ballot Election Regarding a Proposed Assessment Increase in Benefit Zones 4 and 5 of Landscape Maintenance District No. 1.

Brian Wilson, resident, suggested using Measure Y funds to repair deteriorating playgrounds.

Steven Trevino, resident, suggested adding a plaque honoring David McDonald at David McDonald Park.

Motion for approval by Councilmember Bessinger, seconded by Councilmember Ashbeck. Motion carried by unanimous vote.

6:41 ITEM 27 - General Services – Approval – **Res. 25-79**, Adopting Wage and Benefit Changes for City of Clovis Unrepresented Management Employees for FY 2025-2026, FY 2026-2027, and FY 2027-2028.

Upon call, there was no public comment.

Motion for approval by Councilmember Ashbeck, seconded by Councilmember Basgall. Motion carried by unanimous vote.

6:46 ITEM 28 - Consider Approval of various actions related to the acquisition of Fire Apparatus.

28a. Consider Approval – Waive the City’s formal bidding requirements and authorize the sole-source ordering of a Pierce Velocity 107’ All-Wheel Steer Quint aerial fire truck replacement from Golden State Fire Apparatus in the amount of \$2,303,126.93; and

Steven Trevino, resident, suggested purchasing additional fire trucks to prepare for future population growth.

Motion for approval by Councilmember Ashbeck, seconded by Councilmember Bessinger. Motion carried by unanimous vote.

28b. Consider Approval – Waive the City’s formal bidding requirements and authorize the sole-source ordering of a new Pierce Triple Combination Pumper engine for Fire Station 1 from Golden State Fire Apparatus in the amount of \$1,391,037.69; and

Motion for approval by Councilmember Ashbeck, seconded by Councilmember Bessinger. Motion carried by unanimous vote.

28c. Consider Approval – Authorize the City Manager to sign the purchase agreements.

Motion for approval by Councilmember Ashbeck, seconded by Councilmember Bessinger. Motion carried by unanimous vote.

**PUBLIC HEARINGS – 7:03**

7:03 ITEM 29 - Consider various actions related to Annexation of Territory (Annexation #76, T6452 Northwest Corner Sunnyside / Perrin, T6467 Southeast Corner Minnewawa / Perrin, T6375 Northeast Corner Minnewawa / Shepherd) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).

29a. Consider Approval - **Res. 25-80**, A Resolution annexing territory (Annexation #76) (T6452 Northwest Corner Sunnyside/Perrin, T6467 Southeast Corner Minnewawa/Perrin, T6375 Northeast Corner Minnewawa/Shepherd) to the City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services) and calling a special landowner election to annex territory (Annexation #76) to City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).

Upon call, there was no public comment. The public hearing closed at 7:07 p.m.

Motion for approval by Councilmember Ashbeck, seconded by Councilmember Bessinger. Motion carried by unanimous vote.

29b. Consider Approval - **Res. 25-81**, A Resolution of the City of Clovis declaring the results of a special landowner election and directing recording of the Notice of Special Tax Lien for City of Clovis Community Facilities District No. 2004-1 (Police and Fire Services).

City Clerk Parra announced that for Annexation 76, the City received three ballots representing 91 votes, indicating passage.

Motion for approval by Councilmember Ashbeck, seconded by Councilmember Bessinger. Motion carried by unanimous vote.

**CITY MANAGER COMMENTS – 7:09**

The City Manager announced upcoming summer community events, including mobile recreation at local parks, police department movie nights, and workshops on mobility hubs and Measure C.

**COUNCIL COMMENTS – 7:09**

There was a consensus to sign and send a Proclamation honoring Rachel Axt, Miss California 2025.

**CLOSED SESSION – 7:47**

ITEM 30 - GOVERNMENT CODE SECTION 54956.9(D)(1) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION CASE NAME: MATTHEW MACIEL V. CITY OF CLOVIS, ET AL., FRESNO COUNTY SUPERIOR COURT CASE NO. 25CECG02450

ITEM 31 - GOVERNMENT CODE SECTION 54956.9(D)(4) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION DECIDING WHETHER TO INITIATE LITIGATION ONE POTENTIAL CASE

ITEM 32 - GOVERNMENT CODE SECTION 54956.9(D)(4) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION DECIDING WHETHER TO INITIATE LITIGATION ONE POTENTIAL CASE

**RECONVENE INTO OPEN SESSION AND REPORT FROM CLOSED SESSION**

No action taken.

**ADJOURNMENT**

Mayor Mouanoutoua adjourned the meeting of the Council to August 4, 2025.

Meeting adjourned: 8:25 p.m.

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Mayor

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City Clerk



# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: August 4, 2025

SUBJECT: Administration - Approval – Request from California Classic Cares for Temporary Closure of Streets Located Adjacent to the California 9/11 Memorial to Hold a 5K Event on September 6, 2025.

ATTACHMENTS: 1. Request from California Classic Cares

### RECOMMENDATION

That the City Council approve the request from California Classic Cares for temporary closure of streets located adjacent to the California 9/11 Memorial to hold a 5K event on September 6, 2025.

### EXECUTIVE SUMMARY

Staff requests street closure on September 6, 2025, for a small street closure organized by California Classis Cares.

### BACKGROUND

On June 17, 2025, staff received a request from representatives from California Classic Cares to obtain temporary closure of portions of Dakota Avenue, Lind Avenue, Pontiac Way, and Never Forget Lane to hold a 5K event on September 6, 2025.

The boundaries and time of street closure has been reviewed by staff members from each department and there are no concerns.

Staff worked with California Classic Cares to contact potentially impacted business and property owners soliciting comments/concerns regarding this request. No comments or concerns have been received.

### FISCAL IMPACT

The City of Clovis is positively impacted by community events. Local businesses benefit from large numbers of people visiting their neighborhood and the City of Clovis benefits from the increased tax revenue.

The promoters of this event will bear the cost of additional City services and any other additional services.

**REASON FOR RECOMMENDATION**

In previous years, more than 300,000 people have attended the various events held in Clovis annually, many of whom have returned to Clovis to patronize local businesses. This event will benefit the City's economic development efforts.

**ACTIONS FOLLOWING APPROVAL**

1. Staff will notify California Classic Cares of Council's decision; and
2. Staff will work with California Classic Cares to ensure that traffic control plan is executed and managed.

**CONFLICT OF INTEREST**

None.

Prepared by: Shawn Miller, Business Development Manager

Reviewed by: City Manager AM



## City of Clovis SPECIAL EVENT Worksheet

1. Name of Event: 9/11 Run To Remember
2. Date/Time of Event: SEPT 6th 2025
3. Will your event require street closure(s) Yes: ☒ No: ☐
  - a. If yes, what time will the streets close and reopen? close 5am open 9am
4. Name of Promoter: CALIFORNIA CLASSIC CARS
5. Contact Person: MIKE HERMAN
6. Address: 6053 N McCaffrey  
FRESNO CA 93722
7. Phone: 559 289-8444 8. Fax: N/A
9. Email: ccw.info@yahoo.com 10. Cell: 559 289-8444
11. Location of Event: CALIFORNIA 9/11 MEMORIAL
12. Estimated crowd size: 1000
13. Will you be serving alcohol? Yes: ☐ No: ☒
  - If Yes:
    - a. Have you secured the necessary ABC Permit? Yes: ☐ No: ☐
    - b. Are you serving alcohol in a separate/secured area? Yes: ☐ No: ☐
    - c. Who or what organization will be serving? \_\_\_\_\_
14. Will you, or your vendors be serving food / other refreshments? Yes: ☒ No: ☐
  - If Yes:
    - a. What are the dimensions of the food tents? 10x10
15. Besides food and beverage, will there be other vendor's tents? Yes: ☐ No: ☒
  - If Yes:
    - a. What are the dimensions of the tents? \_\_\_\_\_
16. How will waste / trash services be provided? Private: ☒ Public (City Services): ☐
17. This event is: ☒ New ☒ Annual ☐ Semi Annual ☐ Other (Please Attach Description)

-See Attachment Check List on Reverse-



Attachment Check List

- ☐ City of Clovis Facilities Use Permit
- ☒ Detailed map showing locations of all attractions, vendors, displays, booths and support services (portable toilets, trash receptacles, on-site emergency vehicles, fencing, barricades, additional signage, etc.)
- ☐ Detailed schedule for all attractions, vending, displays and booth operation. This should include load-in and load-out times, as well as set-up and breakdown times.
- ☐ Detailed schedule for restroom maintenance (including portable toilets), and trash pickup. Also include the name and contact information for person responsible for each of these duties.
- ☒ Detailed proposed traffic flow map showing locations of all barricades.
- ☐ Proof of adequate security.
- ☒ Proof of liability insurance naming the City of Clovis and City of Clovis Old Town Restrooms as additional insured.

INTERNAL USE ONLY

City Manager:

City Clerk:

Comm. &amp; Econ. Dev. Director:

Finance:

Fire Chief:

General Services Director:

Police Chief:

Public Utilities:

# 911 Run to Remember

## City of Clovis

### Special Events Permit

### Event Date September 6, 2025

1. City of Clovis Special Event Worksheet
  - a. Venue:
    - i. **California 9/11 Memorial**
    - ii. **3485 Never Forget Lane, Clovis, Ca 93612**
2. Event Acknowledgement from principal stakeholders:
  - a. **Terra Brusseau, Executive Director 9/11 Memorial**
  - b. Airways Golf Course closure for the event
  - c. GAP Distribution Warehouse acknowledgement
  - d. Animal Center acknowledgement of event
3. Request for Road Closures on Saturday **September 6, 2025**:
  - a. Traffic Control Plan
    - i. Portion of Airways Blvd from Peach & Dakota to Clovis Ave to be monitored by Fresno PD as that portion is in Fresno City.
    - ii. Special event permit with TCP submitted to City of Fresno on June 17, 2025.
4. Venue Layout
5. Insurance:
  - a. Certificate of Liability Insurance
    - i. Special Additional Insured Endorsements



## 9/11 Run to Remember Venue Layout



➡ Runner Path



## 911 Run To Remember race

Terra Brusseau

Mon, Jan 27 at 9:48 AM

Happy Monday!

Airways Golf Course is OK with us closing Airways Blvd from Dakota to Clovis Ave. on either Saturday or Sunday as they can re-route golfers through a back entrance off Clovis Avenue. This only works if we don't run down Clovis Avenue but I think the proposed route is only up to Clovis Avenue and then back again. Let me know if I am mistaken.

I talked with the GAP distribution center. They operate 7 days a week and their morning shift starts at 6:30am. I will hear back from them tomorrow with a confirmation but I believe they will be willing to work with us and support closing Airways Blvd from Dakota to Clovis Ave. from 6am-10am (they will start their morning shift after 10am). I will let you know tomorrow.

The Animal Center doesn't open until 10am (both Saturday and Sunday) so impact will be minimal (if at all) for them.

It appears as if it doesn't make a huge difference to the businesses if the race is Saturday or Sunday. You guys can let us know what day you think is best and we will trust you.

Looking forward to solidifying the date and course soon!

Thank you,  
Terra Brusseau  
The Central Valley Group  
559-281-9088

# 9/11 Run to Remember 2025

## Businesses Notification List

AGENDA ITEM NO. 2.

| <b>Date</b> | <b>Business Name</b>              | <b>Business Address</b>            |
|-------------|-----------------------------------|------------------------------------|
| 7/22/2025   | Peerless Print and Graphics       | 110 W Pontiac Way #102             |
| 7/22/2025   | Earth's Virtues                   | 110 W Pontiac Way #104             |
| 7/22/2025   | Out of Business                   | 110 W Pontiac Way #106             |
| 7/22/2025   | Timberline Offroad                | 110 W Pontiac Way #107             |
| 7/22/2025   | A&A Copier Sales                  | 110 W Pontiac Way #108             |
| 7/22/2025   | Elite Medical and Dental Supply   | 110 W Pontiac Way #112             |
| 7/22/2025   | Power Clovis                      | 110 W Pontiac Way #116             |
| 7/22/2025   | Express Yourself Event Design     | 110 W Pontiac Way #118             |
| 7/22/2025   | Clovis Fire Department - Training | 3455 Lind Ave                      |
| 7/22/2025   | Valley Fence                      | 3505 Lind Ave                      |
| 7/22/2025   | Consolidated Mosque District      | 3555 Lind Ave                      |
| 7/22/2025   | CSC Service Works                 | 105 W Dakota #101                  |
| 7/22/2025   | Family Tree now                   | 105 W Dakota #103                  |
| 7/22/2025   | Fresno Judo Club                  | 105 W Dakota #106                  |
| 7/22/2025   | Vacant                            | 105 W Dakota #108                  |
| 7/22/2025   | Vacant                            | 105 W Dakota #109                  |
| 7/22/2025   | Vacant                            | 105 W Dakota #110                  |
| 7/22/2025   | Vacant                            | 105 W Dakota #111                  |
| 7/22/2025   | Vacant                            | 105 W Dakota #112                  |
| 7/22/2025   | Setting the Stage                 | 105 W Dakota #114                  |
| 7/22/2025   | Vacant                            | 105 W Dakota #117                  |
| 7/22/2025   | Brute Force Fab                   | 105 W Dakota #118                  |
| 7/22/2025   | Vacant                            | 105 W Dakota #119                  |
| 7/22/2025   | Krazam                            | 215 W Dakota                       |
| 7/22/2025   | NIACC-Avitech Technologies        | 245 W Dakota                       |
| 7/22/2025   | Cook Land Company                 | 200 W Pontiac Way (County Offices) |
| 7/24/2025   | KW Automotive                     | 300 W Pontiac Way                  |

Note on KW Automotive: We notified them of the event, but their offices are not blocked during event





## Road Closure Notification

September 6<sup>th</sup> 2025

On Saturday September 6<sup>th</sup> 2025 we will be holding a 9/11 Run to Remember from the 9/11 Memorial to just West of Clovis Ave. We will be closing streets from 6:45am to 8:00am along W Pontiac Way to Lind Ave to W Dakota Ave. The route proceeds down Airways Blvd and then returns via Never Forget Lane back to the memorial. We thank you for your patience and if you need any special needs during this period of closure or have additional questions, please contact the event organization at [ccw.info@Yahoo.com](mailto:ccw.info@Yahoo.com)



California Classic Weekend  
2025  
9/11 Run To Remember  
Sheet 1 of  
Cover Sheet



**Legend**

- = Barricade
- - - = Event Route
- = Event Route from Start point to Clovis Ave
- = Event Route from Clovis Ave to Clovis Finish Point
- = Road Closed

**Special Note:**  
1. Contractor to notify the business affected by closing the driveway during Event.

- NOTES:**
- 1. All Temporary Traffic Control shall be performed in conformance to the latest editions of CAMUTCD.
  - 2. The Distance are approximate, are intended for guidance purposes only, and should be applied with engineering judgment. These distance should be adjusted by the Engineer for field conditions, if necessary, by increasing or decreasing the recommended distances.
  - 3. Speed category to be determined by the highway agency or site roadways open to public travel.
  - 4. The column headings A, B, C are the dimensions shown in Figures 6P-1 through 6P-54. The A dimension is the distance from the transition or restriction to the first sign. The B dimension is the distance between the first and second signs. The C dimension is the distance between the second and the third signs. (The "first sign" is the sign in a three-sign series that is closest to the TTC zone. The "third sign" is the sign that is furthest upstream from the TTC zone.)

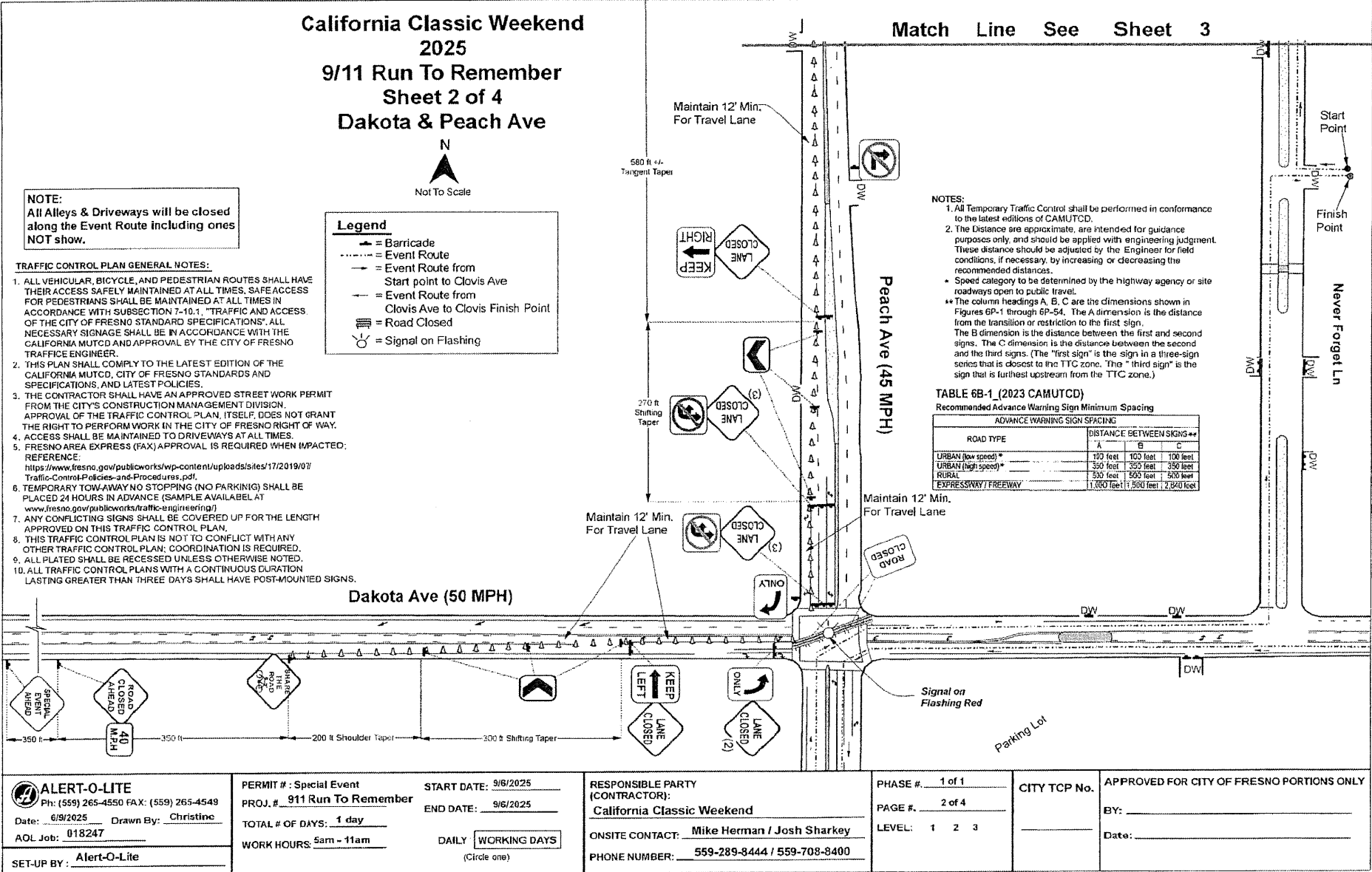
**TABLE 6B-1 (2023 CAMUTCD)**  
Recommended Advance Warning Sign Minimum Spacing

| ROAD TYPE            | ADVANCE WARNING SIGN SPACING |            |            |
|----------------------|------------------------------|------------|------------|
|                      | A                            | B          | C          |
| URBAN (low speed)*   | 100 feet                     | 100 feet   | 100 feet   |
| URBAN (high speed)*  | 350 feet                     | 350 feet   | 350 feet   |
| RURAL                | 500 feet                     | 500 feet   | 500 feet   |
| EXPRESSWAY / FREEWAY | 1,000 feet                   | 1,500 feet | 2,600 feet |

**NOTE:**  
All Alleys & Driveways will be closed along the Event Route including ones NOT show.

- TRAFFIC CONTROL PLAN GENERAL NOTES:**
1. ALL VEHICULAR, BICYCLE, AND PEDESTRIAN ROUTES SHALL HAVE THEIR ACCESS SAFELY MAINTAINED AT ALL TIMES. SAFE ACCESS FOR PEDESTRIANS SHALL BE MAINTAINED AT ALL TIMES IN ACCORDANCE WITH SUBSECTION 7-10.1, "TRAFFIC AND ACCESS, OF THE CITY OF FRESNO STANDARD SPECIFICATIONS". ALL NECESSARY SIGNAGE SHALL BE IN ACCORDANCE WITH THE CALIFORNIA MUTCD AND APPROVAL BY THE CITY OF FRESNO TRAFFIC ENGINEER.
  2. THIS PLAN SHALL COMPLY TO THE LATEST EDITION OF THE CALIFORNIA MUTCD, CITY OF FRESNO STANDARDS AND SPECIFICATIONS, AND LATEST POLICIES.
  3. THE CONTRACTOR SHALL HAVE AN APPROVED STREET WORK PERMIT FROM THE CITY'S CONSTRUCTION MANAGEMENT DIVISION. APPROVAL OF THE TRAFFIC CONTROL PLAN, ITSELF, DOES NOT GRANT THE RIGHT TO PERFORM WORK IN THE CITY OF FRESNO RIGHT OF WAY.
  4. ACCESS SHALL BE MAINTAINED TO DRIVEWAYS AT ALL TIMES.
  5. FRESNO AREA EXPRESS (FAX) APPROVAL IS REQUIRED WHEN IMPACTED. REFERENCE: <https://www.fresno.gov/publicworks/wp-content/uploads/sites/17/2019/07/Traffic-Control-Policies-and-Procedures.pdf>
  6. TEMPORARY TOW-AWAY NO STOPPING (NO PARKING) SHALL BE PLACED 24 HOURS IN ADVANCE (SAMPLE AVAILABLE AT [www.fresno.gov/publicworks/traffic-engineering/](http://www.fresno.gov/publicworks/traffic-engineering/))
  7. ANY CONFLICTING SIGNS SHALL BE COVERED UP FOR THE LENGTH APPROVED ON THIS TRAFFIC CONTROL PLAN.
  8. THIS TRAFFIC CONTROL PLAN IS NOT TO CONFLICT WITH ANY OTHER TRAFFIC CONTROL PLAN; COORDINATION IS REQUIRED.
  9. ALL PLATED SHALL BE RECESSED UNLESS OTHERWISE NOTED.
  10. ALL TRAFFIC CONTROL PLANS WITH A CONTINUOUS DURATION LASTING GREATER THAN THREE DAYS SHALL HAVE POST-MOUNTED SIGNS.

|                                                                                                                                                       |                                                                                                           |                                                                                                                      |                                                                                                                                                             |                                                   |                              |                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|------------------------------|-------------------------------------------|
| <br><b>ALERT-O-LITE</b><br>Ph: (559) 265-4550 FAX: (559) 265-4549<br>Date: 6/9/2025 Drawn By: Christine<br>AOL Job: 018247<br>SET-UP BY: Alert-O-Lite | PERMIT #: Special Event<br>PROJ.# 911 Run To Remember<br>TOTAL # OF DAYS: 1 day<br>WORK HOURS: 5am - 11am | START DATE: 9/6/2025<br>END DATE: 9/6/2025<br>DAILY <input checked="" type="checkbox"/> WORKING DAYS<br>(Circle one) | RESPONSIBLE PARTY<br>(CONTRACTOR):<br>California Classic Weekend<br>ONSITE CONTACT: Mike Herman / Josh Sharkey<br>PHONE NUMBER: 559-289-8444 / 559-708-8400 | PHASE #: 1 of 1<br>PAGE #: 1 of x<br>LEVEL: 1 2 3 | CITY TCP No.<br>BY:<br>Date: | APPROVED FOR CITY OF FRESNO PORTIONS ONLY |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|------------------------------|-------------------------------------------|





California Classic Weekend  
2025

9/11 Run To Remember

Sheet 3 of 4

Peach Ave / Pontiac Way / Villa / Ashlan Ave

TRAFFIC CONTROL PLAN GENERAL NOTES:

1. ALL VEHICULAR, BICYCLE, AND PEDESTRIAN ROUTES SHALL HAVE THEIR ACCESS SAFELY MAINTAINED AT ALL TIMES. SAFE ACCESS FOR PEDESTRIANS SHALL BE MAINTAINED AT ALL TIMES IN ACCORDANCE WITH SUBSECTION 7-10.1, "TRAFFIC AND ACCESS, OF THE CITY OF FRESNO STANDARD SPECIFICATIONS". ALL NECESSARY SIGNAGE SHALL BE IN ACCORDANCE WITH THE CALIFORNIA MUTCD AND APPROVAL BY THE CITY OF FRESNO TRAFFIC ENGINEER.
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4. ACCESS SHALL BE MAINTAINED TO DRIVEWAYS AT ALL TIMES.
5. FRESNO AREA EXPRESS (FAX) APPROVAL IS REQUIRED WHEN IMPACTED. REFERENCE: <https://www.fresno.gov/publicworks/wp-content/uploads/sites/17/2019/07/Traffic-Control-Policies-and-Procedures.pdf>.
6. TEMPORARY TOW-AWAY NO STOPPING (NO PARKING) SHALL BE PLACED 24 HOURS IN ADVANCE (SAMPLE AVAILABLE AT [www.fresno.gov/publicworks/traffic-engineering/](http://www.fresno.gov/publicworks/traffic-engineering/)).
7. ANY CONFLICTING SIGNS SHALL BE COVERED UP FOR THE LENGTH APPROVED ON THIS TRAFFIC CONTROL PLAN.
8. THIS TRAFFIC CONTROL PLAN IS NOT TO CONFLICT WITH ANY OTHER TRAFFIC CONTROL PLAN. COORDINATION IS REQUIRED.
9. ALL PLATED SHALL BE RECESSED UNLESS OTHERWISE NOTED.
10. ALL TRAFFIC CONTROL PLANS WITH A CONTINUOUS DURATION LASTING GREATER THAN THREE DAYS SHALL HAVE POST-MOUNTED SIGNS.

Match Line 1 See Right

Ashlan Ave (45 MPH)

NOTE:  
All Alleys & Driveways will be closed along the Event Route including ones NOT show.

- NOTES:
1. All Temporary Traffic Control shall be performed in conformance to the latest editions of CAMUTCD.
  2. The Distance are approximate, are intended for guidance purposes only, and should be applied with engineering judgment. These distance should be adjusted by the Engineer for field conditions, if necessary, by increasing or decreasing the recommended distances.
  - Speed category to be determined by the highway agency or site roadways open to public travel.
  - The column headings A, B, C are the dimensions shown in Figures 6B-1 through 6B-54. The A dimension is the distance from the transition or restriction to the first sign. The B dimension is the distance between the first and second signs. The C dimension is the distance between the second and third signs. (The "first sign" is the sign in a three-sign series that is closest to the TTC zone. The "third sign" is the sign that is furthest upstream from the TTC zone.)

TABLE 6B-1 (2023 CAMUTCD)  
Recommended Advance Warning Sign Minimum Spacing

| ROAD TYPE            | ADVANCE WARNING SIGN SPACING |            |            |
|----------------------|------------------------------|------------|------------|
|                      | DISTANCE BETWEEN SIGNS**     |            |            |
|                      | A                            | B          | C          |
| URBAN (low speed)*   | 100 feet                     | 100 feet   | 100 feet   |
| URBAN (high speed)*  | 350 feet                     | 350 feet   | 350 feet   |
| RURAL                | 500 feet                     | 500 feet   | 500 feet   |
| EXPRESSWAY / FREEWAY | 1,000 feet                   | 1,500 feet | 2,500 feet |

Legend

- Arrow Board
- Barricade
- Cones
- Event Route
- Event Route from Start point to Clovis Ave
- Road Closed
- Signalized intersection

Peach Ave (45 MPH)

Peach Ave (45 MPH)

Match Line 1  
See Left

Maintain 12' Min.  
For Travel Lane

Maintain 12' Min.  
For Travel Lane

Pontiac Way

Match Line See Sheet 2

Never Forget Ln

Ashlan Ave (45 MPH)

Villa Ave (35 MPH)

Villa Ave (35 MPH)

Pontiac Way

**ALERT-O-LITE**  
Ph: (559) 265-4550 FAX: (559) 265-4549  
Date: 6/9/2025 Drawn By: Christine  
AOL Job: 018247  
SET-UP BY: Alert-O-Lite

PERMIT #: Special Event  
PROJ. # 911 Run To Remember  
TOTAL # OF DAYS: 1 day  
WORK HOURS: 5am - 11am  
START DATE: 9/6/2025  
END DATE: 9/6/2025  
DAILY WORKING DAYS  
(Circle one)

RESPONSIBLE PARTY  
(CONTRACTOR):  
California Classic Weekend  
ONSITE CONTACT: Mike Herman / Josh Sharkey  
PHONE NUMBER: 559-289-8444 / 559-708-8400

PHASE # 1 of 1  
PAGE # 3 of 4  
LEVEL: 1 2 3

CITY TCP No.

APPROVED FOR CITY OF FRESNO PORTIONS ONLY  
BY: \_\_\_\_\_  
Date: \_\_\_\_\_





# CERTIFICATE OF LIABILITY INSURANCE

AGENDA ITEM NO. 2.

DATE (MM/DD/YYYY)

06/04/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                               |                                           |
|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| <b>PRODUCER</b><br>Gaslamp Insurance Services<br>DBA Event Helper Insurance Services<br>PO Box 1549<br>Grass Valley CA 95945 | <b>CONTACT NAME:</b> Event Helper Customer Service<br><b>PHONE (A/C, No, Ext):</b> (530) 477-6521<br><b>E-MAIL ADDRESS:</b> info@theeventhelper.com<br><b>FAX (A/C, No):</b><br><b>INSURER(S) AFFORDING COVERAGE</b><br><b>INSURER A:</b> Lloyds Syndicate 2623<br><b>INSURER B:</b> Lloyds Syndicate 623<br><b>INSURER C:</b><br><b>INSURER D:</b><br><b>INSURER E:</b><br><b>INSURER F:</b> | <b>NAIC #</b><br>AA-1128623<br>AA-1126623 |
| <b>INSURED</b><br>California Classic Cares, Inc<br>c/o Michael Herman<br>6053 N McCaffrey Ave<br>Fresno CA 93722             |                                                                                                                                                                                                                                                                                                                                                                                               |                                           |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                                                                                                                                | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------|-------------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Host Liquor Liability<br><input type="checkbox"/> Retail Liquor Liability<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y                  | Y             | EH-771324-L3660904      | SEE BELOW<br>12:01 AM   | SEE BELOW<br>12:01 AM                                                                                                                                                                                                                                                                                                                                                                                   |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY                                                                                                                                                                          |                    |               |                         |                         | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COM/OP AGG \$ 2,000,000<br>Deductible \$ 1,000<br>COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$ |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED <input type="checkbox"/> RETENTION \$                                                                                                                                                                                                                                                                      |                    |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$                                                                                                                                                                                                                                                                                                                                                                |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below<br>Y/N <input type="checkbox"/> N/A                                                                                                                                                                                                |                    | N/A           |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                                                                                                                                                                        |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached CG 20 26 04 13 for the following dates: 09/06/2025, 11/27/2025 & 12/20/2025. Attendance: 5000, Event Type: 5 K Run. Policy includes a 36 month Extended Reporting Period. Damage to Premises Rented (Other than Fire) included in the Each Occurrence Limit shown above. Primary/Non-Contributory wording applies per attached CG 20 01 04 13. Waiver of transfer of rights of recovery against others to us reference attached EH2100 06/18

**CERTIFICATE HOLDER****CANCELLATION**

|                                                                                                             |                                                                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City of Clovis, its Officers,<br>Officials, Employees and Volunteers.<br>155 N Sunnyside<br>Clovis CA 93611 | <b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b><br><b>AUTHORIZED REPRESENTATIVE</b><br> |
|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department

DATE: August 4, 2025

SUBJECT: Finance - Approval - Res. 25-\_\_\_\_, Measure C Extension Local Transportation Pass Through Revenues Certification and Claim Forms for 2025-26.

ATTACHMENTS: 1. Resolution  
2. Certification and Claim Forms

### RECOMMENDATION

For the City Council to approve Resolution 25-\_\_\_\_, Measure C Extension Local Transportation Pass Through Revenues Certification and Claim Forms for 2025-26.

### EXECUTIVE SUMMARY

The Fresno County Transportation Authority (FCTA) adopted the apportionment for Local Transportation Purpose Funds (Measure C Extension) for fiscal year 2025-26. The funds are distributed monthly based on the adopted percentages for the 15 cities within Fresno County and the County itself. To receive the funds from FCTA, it is necessary for each city and the County to submit a Certification and Claim form for each sub program and a resolution of the City Council approving the Certification and Claim forms. The total estimated amount to be distributed to the City of Clovis is \$6,325,123.

### BACKGROUND

Annually the City receives notification from the Fresno County Transportation Authority (FCTA) which adopts the methodology and estimated apportionments of Local Transportation Purpose Funds (Measure C Extension) due to each city within Fresno County. The estimated percentage due to the City of Clovis for each sub program varies from 1.97% to 17.75% of the total \$148,649,673 to be apportioned. The percentage due to each City is based on population and road miles. The FCTA has estimated that the City will receive \$1,804,690 for the Street Maintenance Category, \$63,164 for the ADA Compliance Category, \$1,741,526 for the Flexible Funding Category, \$423,192 for the Pedestrian/Trails-Urban Category, \$108,326 for the Bicycle Facilities Category, and \$2,184,225 for the Clovis Transit Regional Public Transit Program Category. The total estimate to be disbursed to the City for all sub programs is \$6,325,123 for fiscal year 2025-26.

In order for each city to receive its apportionment the City must submit a Certification and Claim for each sub program and a resolution of the City Council approving the Certification and Claim forms. These Certification and Claim forms are for the Measure C Extension (2007-2027) that began July 1, 2007.

**FISCAL IMPACT**

In order for the City to receive its annual apportionment of Local Transportation Purpose Funds (Measure C Extension), the City must submit a Certification and Claim form for each sub program and a resolution of the City Council approving the Certification and Claim forms.

**REASON FOR RECOMMENDATION**

In order to receive the 2025-26 Measure C funds, the City needs to submit to the FCTA the Certification and Claim forms and authorizing resolution.

**ACTIONS FOLLOWING APPROVAL**

After the Council approval, the Certification and Claim forms and the resolution will be forwarded to the FCTA.

**CONFLICT OF INTEREST**

None.

Prepared by: Susan Evans, Deputy Finance Director

Reviewed by: City Manager AA

**RESOLUTION 25-\_\_\_\_****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS  
APPROVING THE LOCAL TRANSPORTATION PURPOSE FUNDS  
CERTIFICATION AND CLAIM FOR 2025-26**

**WHEREAS**, the City of Clovis is an eligible claimant of funds for Local Transportation Purposes (Measure C Extension) pursuant to California Public Utilities Code Section 142257; and

**WHEREAS**, the Fresno County Transportation Authority (FCTA) has adopted a Resolution of Apportionment for Fiscal Year 2025-26's estimated revenue setting 10.64% of \$16,963,777 for the Local Transportation Program, Local Allocation – Street Maintenance Category sub program available to the claimant; and

**WHEREAS**, the FCTA has adopted a Resolution of Apportionment for Fiscal Year 2025-26's estimated revenue setting 10.64% of \$593,732 for the Local Transportation Program, Local Allocation – ADA Compliance Category sub program available to the claimant; and

**WHEREAS**, the FCTA has adopted a Resolution of Apportionment for Fiscal Year 2025-26's estimated revenue setting 10.27% of \$16,950,102 for the Local Transportation Program, Local Allocation – Flexible Funding Category sub program available to the claimant; and

**WHEREAS**, the FCTA has adopted a Resolution of Apportionment for Fiscal Year 2025-26's estimated revenue setting 17.75% of \$2,383,799 for the Local Transportation Program, Local Allocation – Pedestrian/Trails-Urban Category sub program available to the claimant; and

**WHEREAS**, the FCTA has adopted a Resolution of Apportionment for Fiscal Year 2025-26's estimated revenue setting 12.26% of \$883,905 for the Local Transportation Program, Local Allocation – Bicycle Facilities Category sub program available to the claimant; and

**WHEREAS**, the FCTA has adopted a Resolution of Apportionment for Fiscal Year 2025-26's estimated revenue setting 1.97% of \$110,874,358 for the Regional Public Transit Program, Public Transit Agencies – Clovis Transit sub program available to the claimant.

**NOW, THEREFORE, BE IT RESOLVED**, by the City of Clovis as follows:

1. The Finance Director is hereby authorized to execute the Certification and Claim forms and submit the forms to the FCTA for 2025-26.
2. The City hereby requests the release of funds to the City on a monthly basis, consistent with the adopted percentage and based on actual receipts.
3. The City hereby requests the release of funds to the City in accordance and compliance with Steps 5 and 6 of the Local Agency Handbook – Local Agency Pass-Through Funding Programs.



4. The City Council hereby certifies as follows:
  - a. That the sub programs' funds are not being used to substitute for property tax funds which the City had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257; and
  - b. That the City has segregated property tax revenues from the City's other General Fund revenues used to support the sub programs' funds so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to the City's entire general fund; and
  - c. That the City shall separately account for the sub program funds received pursuant to Public Utilities Code Section 142257. The City shall maintain records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. The City shall make such records available to the FCTA for inspection or audit at any time.
5. The City understands that should financial or compliance audit exceptions be found, the FCTA will take immediate steps to resolve the exceptions in accordance with adopted procedures.
6. The City understands they must follow the Reporting Requirements as indicated in the Measure C Extension Local Agency Handbook and the Measure C Extension Local Agency Handbook, Other Revenue Funding and submit the appropriate Reporting Requirements Form for each Program/Project of expenditures for the prior fiscal year 2024-25 no later than November 15, 2025. The City understands if these Reporting Requirements are not met by the date listed above, the Fresno County Transportation Authority will stop any and all Local Transportation Purposes Pass-Through funds until such Reporting Requirements have been met.

\* \* \* \* \*

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on August 4, 2025 by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: August 4, 2025

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

# **MEASURE C EXTENSION LOCAL TRANSPORTATION PASS THROUGH REVENUES CERTIFICATION AND CLAIM FOR FY2025-26**

**TO:** Fresno County Transportation Authority

**FROM:** City of Clovis

*Local Agency Name*

Address: 1033 Fifth Street, Clovis, CA 93612

Contact: Jay Schengel, Finance Director

Telephone: (559) 324-2113

FAX: (559) 324-2845

Email Address: jays@clovisca.gov

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

- ☐ Fresno Area Express
- ☐ Clovis Transit
- ☐ FCRTA
- ☐ PTIS/Transit Consolidation
- ☐ ADA/Seniors/Paratransit
- ☐ Farmworker Van Pools
- ☐ Car/Van Pools
- ☐ New Technology Reserve

*Local Transportation Program*

- ☒ Street Maintenance
- ☐ ADA Compliance
- ☐ Flexible Funding
- ☐ Pedestrian/Trails Urban
- ☐ Pedestrian/Trails Rural
- ☐ Bicycle Facilities
- Regional Transportation Program*
- ☐ Fresno Airports

*Alternative Transportation Program*

- ☐ Rail Consolidation Subprogram
- Environmental Enhancement Program*
- ☐ School Bus Replacement
- ☐ Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- ☐ Fresno COG

**2.** The City of Clovis ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to

*Local Agency Name*

California Public Utilities Code Section 142257.

**3.** The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2025-2026 setting 10.64% of \$16,963,777 (or \$1,804,690) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass Through Funding programs and Other Implementation Plan Provisions

**4.** On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

**5.** Claimant understands that should financial or compliance audit exceptions be found or said audit is outstanding by more than 12 months, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures. The Authority shall immediately notify the Fresno County Auditor-Controller/Treasurer-Tax Collector to withhold allocation of funds to claimants until the exceptions are resolved or the outstanding financial or compliance audits are submitted and resolved.

Authorized Signature: \_\_\_\_\_

Title: Finance Director

Date: \_\_\_\_\_

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board by Date: \_\_\_\_\_

# **MEASURE C EXTENSION LOCAL TRANSPORTATION PASS THROUGH REVENUES CERTIFICATION AND CLAIM FOR FY2025-26**

**TO:** Fresno County Transportation Authority

**FROM:** City of Clovis  
*Local Agency Name*

Address: 1033 Fifth Street, Clovis, CA 93612

Contact: Jay Schengel, Finance Director

Telephone: (559) 324-2113

FAX: (559) 324-2845

Email Address: jays@clovisca.gov

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

- ☐ Fresno Area Express
- ☐ Clovis Transit
- ☐ FCRTA
- ☐ PTIS/Transit Consolidation
- ☐ ADA/Seniors/Paratransit
- ☐ Farmworker Van Pools
- ☐ Car/Van Pools
- ☐ New Technology Reserve

*Local Transportation Program*

- ☐ Street Maintenance
- ☒ ADA Compliance
- ☐ Flexible Funding
- ☐ Pedestrian/Trails Urban
- ☐ Pedestrian/Trails Rural
- ☐ Bicycle Facilities
- Regional Transportation Program*
- ☐ Fresno Airports

*Alternative Transportation Program*

- ☐ Rail Consolidation Subprogram
- Environmental Enhancement Program*
- ☐ School Bus Replacement
- ☐ Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- ☐ Fresno COG

2. The City of Clovis ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to  
*Local Agency Name*  
California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2025-2026 setting 10.64% of \$593,732 (or \$63,164) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass Through Funding programs and Other Implementation Plan Provisions

4. On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found or said audit is outstanding by more than 12 months, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures. The Authority shall immediately notify the Fresno County Auditor-Controller/Treasurer-Tax Collector to withhold allocation of funds to claimants until the exceptions are resolved or the outstanding financial or compliance audits are submitted and resolved.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Finance Director

Date: \_\_\_\_\_

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board by Date: \_\_\_\_\_

# **MEASURE C EXTENSION LOCAL TRANSPORTATION PASS THROUGH REVENUES CERTIFICATION AND CLAIM FOR FY2025-26**

**TO:** Fresno County Transportation Authority

**FROM:** City of Clovis  
*Local Agency Name*

Address: 1033 Fifth Street, Clovis, CA 93612

Contact: Jay Schengel, Finance Director

Telephone: (559) 324-2113

FAX: (559) 324-2845

Email Address: jays@clovisca.gov

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

- ☐ Fresno Area Express
- ☐ Clovis Transit
- ☐ FCRTA
- ☐ PTIS/Transit Consolidation
- ☐ ADA/Seniors/Paratransit
- ☐ Farmworker Van Pools
- ☐ Car/Van Pools
- ☐ New Technology Reserve

*Local Transportation Program*

- ☐ Street Maintenance
- ☐ ADA Compliance
- ☒ Flexible Funding
- ☐ Pedestrian/Trails Urban
- ☐ Pedestrian/Trails Rural
- ☐ Bicycle Facilities
- Regional Transportation Program*
- ☐ Fresno Airports

*Alternative Transportation Program*

- ☐ Rail Consolidation Subprogram
- Environmental Enhancement Program*
- ☐ School Bus Replacement
- ☐ Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- ☐ Fresno COG

2. The City of Clovis ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to  
*Local Agency Name*  
California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2025-2026 setting 10.27% of \$16,950,102 (or \$1,741,526) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass Through Funding programs and Other Implementation Plan Provisions

4. On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found or said audit is outstanding by more than 12 months, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures. The Authority shall immediately notify the Fresno County Auditor-Controller/Treasurer-Tax Collector to withhold allocation of funds to claimants until the exceptions are resolved or the outstanding financial or compliance audits are submitted and resolved.

Authorized Signature: \_\_\_\_\_

Title: Finance Director

Date: \_\_\_\_\_

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board by Date: \_\_\_\_\_

# **MEASURE C EXTENSION LOCAL TRANSPORTATION PASS THROUGH REVENUES CERTIFICATION AND CLAIM FOR FY2025-26**

**TO:** Fresno County Transportation Authority

**FROM:** City of Clovis  
*Local Agency Name*

Address: 1033 Fifth Street, Clovis, CA 93612

Contact: Jay Schengel, Finance Director

Telephone: (559) 324-2113

FAX: (559) 324-2845

Email Address: jays@clovisca.gov

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

- ☐ Fresno Area Express
- ☐ Clovis Transit
- ☐ FCRTA
- ☐ PTIS/Transit Consolidation
- ☐ ADA/Seniors/Paratransit
- ☐ Farmworker Van Pools
- ☐ Car/Van Pools
- ☐ New Technology Reserve

*Local Transportation Program*

- ☐ Street Maintenance
- ☐ ADA Compliance
- ☐ Flexible Funding
- ☒ Pedestrian/Trails Urban
- ☐ Pedestrian/Trails Rural
- ☐ Bicycle Facilities
- Regional Transportation Program*
- ☐ Fresno Airports

*Alternative Transportation Program*

- ☐ Rail Consolidation Subprogram
- Environmental Enhancement Program*
- ☐ School Bus Replacement
- ☐ Transit Oriented Infrastructure for In-Fill
- Administrative/Planning Program*
- ☐ Fresno COG

2. The City of Clovis ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to  
*Local Agency Name*  
California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2025-2026 setting 17.75% of \$2,383,799 (or \$423,192) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass Through Funding programs and Other Implementation Plan Provisions

4. On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found or said audit is outstanding by more than 12 months, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures. The Authority shall immediately notify the Fresno County Auditor-Controller/Treasurer-Tax Collector to withhold allocation of funds to claimants until the exceptions are resolved or the outstanding financial or compliance audits are submitted and resolved.

Authorized Signature: \_\_\_\_\_

Title: Finance Director

Date: \_\_\_\_\_

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board by Date: \_\_\_\_\_

# **MEASURE C EXTENSION LOCAL TRANSPORTATION PASS THROUGH REVENUES CERTIFICATION AND CLAIM FOR FY2025-26**

**TO:** Fresno County Transportation Authority

**FROM:** City of Clovis  
*Local Agency Name*

Address: 1033 Fifth Street, Clovis, CA 93612

Contact: Jay Schengel, Finance Director

Telephone: (559) 324-2113

FAX: (559) 324-2845

Email Address: jays@clovisca.gov

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

- ☐ Fresno Area Express
- ☐ Clovis Transit
- ☐ FCRTA
- ☐ PTIS/Transit Consolidation
- ☐ ADA/Seniors/Paratransit
- ☐ Farmworker Van Pools
- ☐ Car/Van Pools
- ☐ New Technology Reserve

*Local Transportation Program*

- ☐ Street Maintenance
- ☐ ADA Compliance
- ☐ Flexible Funding
- ☐ Pedestrian/Trails Urban
- ☐ Pedestrian/Trails Rural
- ☒ Bicycle Facilities
- Regional Transportation Program*
- ☐ Fresno Airports

*Alternative Transportation Program*

- ☐ Rail Consolidation Subprogram
- Environmental Enhancement Program*
- ☐ School Bus Replacement
- ☐ Transit Oriented Infrastructure for Infill
- Administrative/Planning Program*
- ☐ Fresno COG

2. The City of Clovis ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to  
*Local Agency Name*  
California Public Utilities Code Section 142257.

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2025-2026 setting 12.26% of \$883,905 (or \$108,326) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass Through Funding programs and Other Implementation Plan Provisions

4. On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found or said audit is outstanding by more than 12 months, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures. The Authority shall immediately notify the Fresno County Auditor-Controller/Treasurer-Tax Collector to withhold allocation of funds to claimants until the exceptions are resolved or the outstanding financial or compliance audits are submitted and resolved.

Authorized Signature: \_\_\_\_\_

Title: Finance Director

Date: \_\_\_\_\_

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board by Date: \_\_\_\_\_



# **MEASURE C EXTENSION LOCAL TRANSPORTATION PASS THROUGH REVENUES CERTIFICATION AND CLAIM FOR FY2025-26**

**TO:** Fresno County Transportation Authority

**FROM:** City of Clovis - Clovis Transit Agency  
*Local Agency Name*

Address: 785 Third Street, Clovis, CA 93612

Contact: Bethany R. Berube, Deputy General Services Director

Telephone: (559) 324-2771

FAX: \_\_\_\_\_

Email Address: BethanyB@cityofclovis.com

**1. Applicable Funding Program: (Check One)**

*Regional Public Transit Program*

- ☐ Fresno Area Express
- ☒ Clovis Transit
- ☐ FCRTA
- ☐ PTIS/Transit Consolidation
- ☐ ADA/Seniors/Paratransit
- ☐ Farmworker Van Pools
- ☐ Car/Van Pools
- ☐ New Technology Reserve

*Local Transportation Program*

- ☐ Street Maintenance
- ☐ ADA Compliance
- ☐ Flexible Funding
- ☐ Pedestrian/Trails Urban
- ☐ Pedestrian/Trails Rural
- ☐ Bicycle Facilities
- Regional Transportation Program*
- ☐ Fresno Airports

*Alternative Transportation Program*

- ☐ Rail Consolidation Subprogram
- Environmental Enhancement Program*
- ☐ School Bus Replacement
- ☐ Transit Oriented Infrastructure for Infill
- Administrative/Planning Program*
- ☐ Fresno COG

2. The City of Clovis - Clovis Transit Agency ("claimant") is an eligible claimant of funds for local transportation purposes pursuant to California Public Utilities Code Section 142257.  
*Local Agency Name*

3. The Fresno County Transportation Authority has adopted a Resolution of Apportionment for Fiscal Year 2025-2026 setting 1.97% of \$110,874,358 (or \$2,184,225) for the Subprogram or Category of funds checked above and available to the claimant. On behalf of claimant, I hereby request release of the funds to claimant in accordance with:

- (a) Monthly payments consistent with adopted percentage, based on actual receipts
- (b) Compliance with Steps A and B of the Strategic Implementation Plan (SIP) – Local Agency Pass Through Funding programs and Other Revenue Program Funding

4. On behalf of claimant, I hereby certify as follows:

- (a) That the Subprogram or Category of funds checked above are not being used to substitute for property tax funds which claimant had previously used for local transportation purposes. Such substitution of property tax funds is prohibited by California Public Utilities Code Section 142257.
- (b) That claimant has segregated property tax revenues from claimant's other general fund revenues used to support the Subprogram or Category of funds checked above so that verification of non-substitution can be proved through audit or that the non-substitution of funds shall apply to claimant's entire general fund.
- (c) That claimant shall account for Subprogram or Category of funds checked above and received pursuant to Public Utilities Code Section 142257. Claimant shall maintain current records in accordance with generally accepted accounting principles and shall separately record expenditures for each type of eligible purpose. Claimant shall make such records available to the Authority for inspection or audit at any time.

5. Claimant understands that should financial or compliance audit exceptions be found or said audit is outstanding by more than 12 months, the Fresno County Transportation Authority will take immediate steps to resolve the exceptions in accordance with its adopted procedures. The Authority shall immediately notify the Fresno County Auditor-Controller/Treasurer-Tax Collector to withhold allocation of funds to claimants until the exceptions are resolved or the outstanding financial or compliance audits are submitted and resolved.

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Finance Director

Date: \_\_\_\_\_

ATTACHMENT: Evidence of Formal Action for Approval and Submittal

Approved by: Fresno County Transportation Authority Board on: \_\_\_\_\_



# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: August 4, 2025

SUBJECT: General Services – Approval – Res. 25-\_\_\_\_, Authorizing Amendments to the City's Compensation Plan by Correcting the Salary Range for the Information Technology Manager Classification in the Administration Department from \$11,026 to \$13,402 per month.

ATTACHMENTS: 1. Res. 25-\_\_\_\_ Compensation Plan

### RECOMMENDATION

For the City Council to approve the Resolution authorizing amendments to the City's Compensation plan in order to correct the salary range for the Information Technology Manager classification in the Administration Department.

### EXECUTIVE SUMMARY

It is necessary to correct the salary range for the Information Technology Manager classification as the original resolution stated an incorrect salary range. Modifications to the City's Compensation Plan require approval by the City Council.

### BACKGROUND

It was recently discovered that the Information Technology Manager classification salary range submitted to Council on July 7, 2025, was incorrect. The resolution submitted on July 7, 2025, incorrectly stated the salary range from \$11,206 to \$13,402 per month. The correct salary range for the Information Technology Manager classification is \$11,026 to \$13,402 per month.

### FISCAL IMPACT

None.

### REASON FOR RECOMMENDATION

Modification of the City's Compensation Plan requires City Council approval.

### ACTIONS FOLLOWING APPROVAL

The City's Compensation Plan will be updated to include the correct Information Technology Manager salary range of \$11,026 to \$13,402 per month.

**CONFLICT OF INTEREST**

None.

Prepared by: Linda Parry, Senior Management Analyst

Reviewed by: City Manager AP

# RESOLUTION 25-

## RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING AMENDMENTS TO THE CITY'S COMPENSATION PLAN FOR THE INFORMATION TECHNOLOGY MANAGER SALARY RANGE IN THE ADMINISTRATION DEPARTMENT

**WHEREAS**, it has been determined that amendments to the Information Technology Manager compensation are needed as the original resolution submitted on July 7, 2025, incorrectly stated the salary range as \$11,206 to \$13,402 per month; and

**WHEREAS**, the correct salary range for the Information Technology Manager classification is \$11,026 to \$13,402 per month; and

**WHEREAS**, modification of the City's Compensation Plan requires authorization by the City Council.

**NOW THEREFORE, BE IT RESOLVED**, that the City of Clovis will modify the City's Compensation Plan to include a salary range of \$11,026 to \$13,402 per month for the Information Technology Manager classification in the Administration Department.

\* \* \* \* \*

The foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on August 4, 2025, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: August 4, 2025

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services

DATE: August 4, 2025

SUBJECT: General Services – Approval – Res. 25-\_\_\_\_, Authorizing the Execution of the Certifications and Assurances for the FY 2025-26 California State Transit Assistance State of Good Repair (SGR) Program.

ATTACHMENTS: 1. Res. 25-\_\_\_\_

### RECOMMENDATION

For the City Council to approve a resolution authorizing the execution of the Certifications and Assurances for the FY 2025-26 California State of Good Repair (SGR) Program.

### EXECUTIVE SUMMARY

The City of Clovis is eligible for \$249,115 in FY 2025-26 Senate Bill 1 State of Good Repair (SGR) grant funding for capital assistance to rehabilitate and modernize local transit systems. Council approval and a resolution are required by the California Department of Transportation to secure the grant funding. The grant also requires the recipients to submit a list of projects to secure quarterly allocations of funds. A list of projects has been created, which includes the replacement of transit vehicles that have exceeded their useful life and are long overdue for replacement. Allocation of these funds will be processed through the Fresno Council of Governments, utilizing the regular transit project planning process.

### BACKGROUND

In 2017, Governor Jerry Brown signed Senate Bill 1 (SB1), known as the Road Repair and Accountability Act of 2017. A portion of SB 1 will provide funds to approved transit operators in California for eligible transit maintenance, rehabilitation, and capital projects. This portion is referred to as the State of Good Repair (SGR) Program. SGR funds will be made available for capital projects that maintain the public transit system in a state of good repair.

The SGR Program is funded from a portion of the Transportation Improvement Fee on vehicle registration. These funds will be allocated to eligible agencies under the State Transit Assistance (STA) program formula. As an STA eligible agency, Clovis Transit has been deemed eligible for SGR funding and has been listed on the State Controller's Office SGR Allocation Letter.

The SGR grant is for eligible projects that fall under the following categories:

1. Transit Capital projects or services to maintain or repair transit operators' existing transit vehicle fleet or transit facilities, including the rehabilitation or modernization of the existing vehicles or facilities.
2. The design, acquisition, and construction of new vehicles or facilities that improve existing transit services.
3. Transit services that complement local efforts for the repair and improvement of local transportation infrastructure.

Examples of qualifying projects include:

1. Replacement or rehabilitation of:
  - a. Rolling Stock
  - b. Passenger stations and terminals
  - c. Security equipment and systems
  - d. Maintenance facilities and equipment
  - e. Ferry vessels
  - f. Rail
2. Preventative Maintenance
3. New maintenance facilities or maintenance equipment if needed to maintain the existing transit service.

The Clovis Transit project list is eligible because it includes replacing outdated rolling stock. The California Department of Transportation requires a resolution from the Clovis City Council approving the application for the FY 2025-26 funding year. The City of Clovis resolution will be forwarded upon approval.

### **FISCAL IMPACT**

Funding in the amount of \$249,115 for FY 2025-26 will be allocated to the City of Clovis in quarterly disbursements. SB 1 SGR funds can be rolled over for a maximum of four (4) years to accumulate the dollar amount needed to complete the approved projects. FY 2025-26 will provide funds needed to purchase vehicles.

### **REASON FOR RECOMMENDATION**

The funds are available for transit agencies only and are intended to provide capital assistance to rehabilitate and modernize local systems. Clovis Transit is an eligible recipient of funds and expects benefits for its fleet, transit staff, and other city staff.



**ACTIONS FOLLOWING APPROVAL**

A copy of the resolution will be submitted to the Fresno Council of Governments. Once funds are received and accumulated to the necessary level, transit staff will follow the regular procurement process to purchase the vehicles.

**CONFLICT OF INTEREST**

None.

Prepared by: Susanna Herrera, Management Analyst

Reviewed by: City Manager AK

**RESOLUTION 25-\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS AUTHORIZING THE  
EXECUTION OF THE CERTIFICATIONS AND ASSURANCES  
FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM FY 2025/26**

**WHEREAS**, the City of Clovis is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) now or sometime in the future for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 1 (2017) named the Department of Transportation (Department) as the administrative agency for the SGR; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors (local agencies); and

**WHEREAS**, the City of Clovis wishes to delegate authorization to execute these documents and any amendments thereto to the Deputy General Services Director.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Clovis agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations, and guidelines for all SGR funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the City of Clovis authorizes the Deputy General Services Director to execute all required documents of the SGR program and any Amendments thereto with the California Department of Transportation.

\* \* \* \* \*

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on August 4, 2025, by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: August 4, 2025

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services

DATE: August 4, 2025

SUBJECT: General Services - Approval to Waive the City's Usual Purchasing Requirements and Authorize the City Manager to Approve the Purchase of Five (5) FrontRunner Minibuses and Five (5) Class C – Ford E450 Cutaway Buses for a total cost of \$2,066,921.15 Utilizing the California Association for Cooperative Transportation (CalACT) Competitive Bid Award.

ATTACHMENTS: 1. Vehicle Quote – Davey Coach Turtletop  
2. Vehicle Quote – Davey Coach New England Wheels

### RECOMMENDATION

For the City Council to waive the usual purchasing requirements and authorize the City Manager to approve the purchase of five (5) FrontRunner Minibuses and five (5) Class C – Ford E450 Cutaway Buses for \$2,066,921.15 utilizing the California Association for Coordinated Transportation (CalACT) competitive bid award.

### EXECUTIVE SUMMARY

Staff recommends the purchase of five (5) FrontRunner Minibuses and five (5) Class C – Ford E450 Cutaway Buses through Davey Coach. These vehicles will serve as both replacements and additions to the existing fleet for Clovis Transit's Round Up and Stageline services. The purchase will enhance the delivery of transportation for passengers utilizing paratransit and fixed-route services. The cost of the five (5) FrontRunners is \$1,190,702.90 and the cost of the five (5) Class C – Ford E450 is \$876,218.25.

The total amount requested for approval is \$2,066,921.15, which aligns with the amount approved for vehicle replacement by the Federal Transit Administration (FTA). Costs associated with the vehicles will be covered through a combination of FTA Sections 5307 and 5339 funds and Transportation Development Credits (TDCs). Clovis Transit's use of the CalACT bid is within the City of Clovis Purchasing Policy, Section IV, C, 1, b, (1).

### BACKGROUND

Clovis Transit will be purchasing replacement and additional vehicles to support our growing community, to meet the increasing demand for paratransit and fixed-route services, and to accommodate our upcoming fixed-route redesign.

In 2010, following the end of the Caltrans purchasing cooperative, CalACT created a purchasing cooperative administered by Basin Transit Authority to assist small and medium-sized transit agencies with vehicle procurements.

The CalACT purchasing cooperative awards bid positions in accordance with the Federal Transit Administration and California Department of Transportation regulations and has been audited by both agencies with no findings. The purchasing cooperative is also compliant with Buy America requirements. The purchase of transit vehicles requires technical expertise and a broad scope of knowledge of bus manufacturing concepts. By utilizing the cooperative and most recent agreement RFP No. 20-01, Clovis Transit can purchase the vehicles our operation needs at a competitive cost for a 1.5% procurement fee.

Vehicle specifications and options were listed in the CalACT request for proposal and the vendor's proposals. These specifications meet or exceed our transit operation's desired vehicle design and capacity. The FrontRunner has a single-step curb height entrance to a true flat floor and is designed to hold up to fourteen (14) passengers or two (2) passengers using mobility devices. The Class C – Ford E450 has the capacity of twenty-one (21) passengers or fifteen (15) passengers with two (2) mobility devices.

### **FISCAL IMPACT**

Federal Transit Administration (FTA) funds and Transportation Development Credits (TDCs) held in the City's Transit fund account for the purchase of transit vehicles. Vehicle purchases were included in the 2025/2026 fiscal year budget.

Pricing for the recommended purchase is as follows:

- Proposed five (5) FrontRunner Minibuses including options, tax, and procurement fee: \$1,190,702.90.
- Proposed five (5) Class C – Ford E450 including options, tax, and procurement fee: \$876,218.25.

**Total Cost: \$2,066,921.15**

### **REASON FOR RECOMMENDATION**

Two primary requirements guide the purchase of new vehicles:

- Several Clovis Transit vehicles have exceeded their useful life. The current fleet includes five (5) vehicles with an average mileage of 405,327 miles, with the highest mileage reaching 496,483 miles.
- Due to the upcoming fixed-route redesign, Clovis Transit requires additional vehicles to accommodate the expansion from two (2) routes to eight (8) routes. The expansion of routes necessitates a substantial increase in the number of transit vehicles to support service needs.

**ACTIONS FOLLOWING APPROVAL**

Following approval, transit staff will prepare a purchase order for the City Manager's approval, and vehicles will be ordered. Vehicles are expected to be delivered within six to eight months.

**CONFLICT OF INTEREST**

None.

Prepared by: Nick Chin, Transit Manager

Reviewed by: City Manager AA



**CalACT**  
**Contract # 20-01**

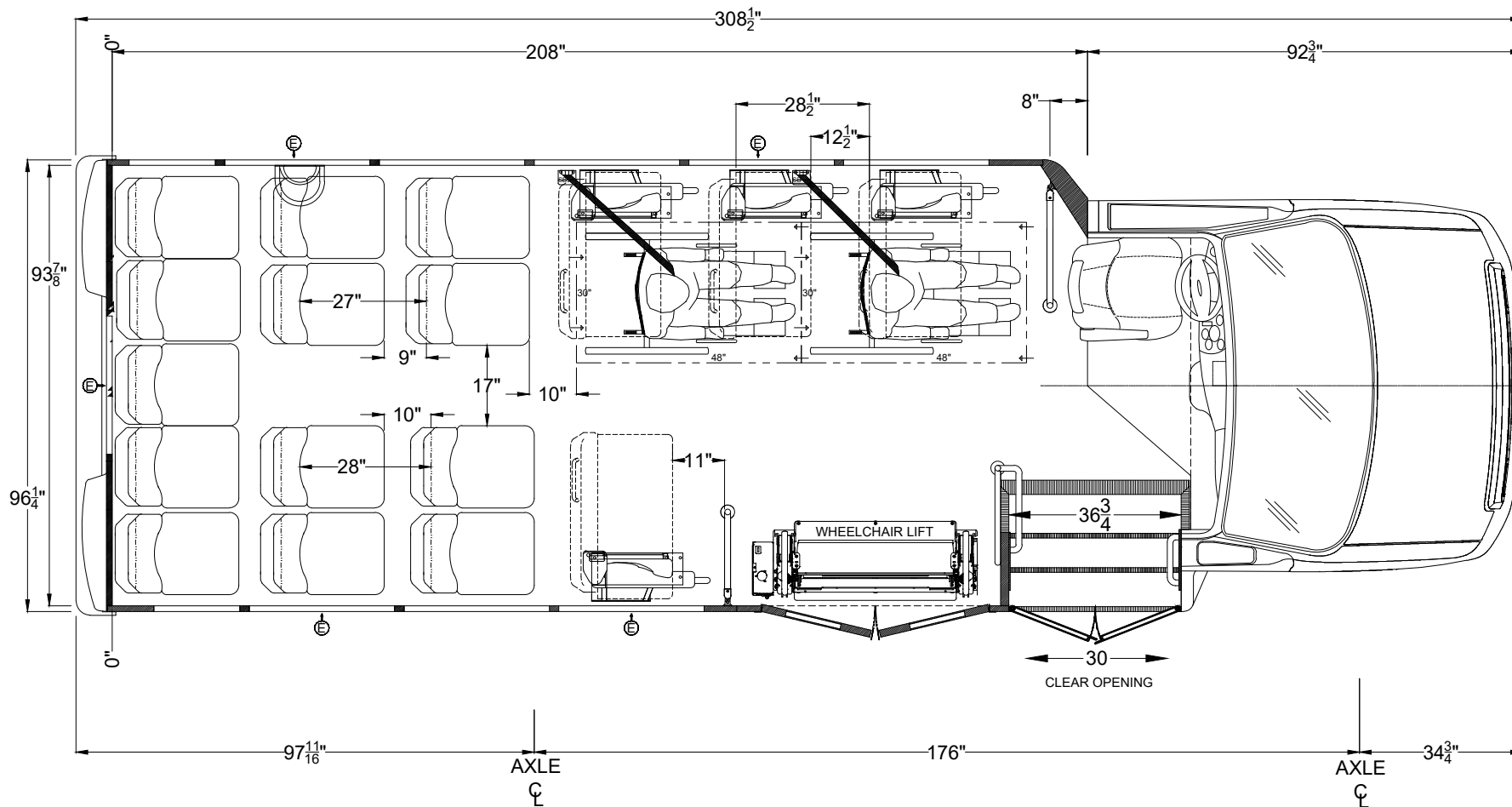
**12380 Firestone Blvd**  
**Norwalk, CA 90650**  
**[comerh@daveycoach.com](mailto:comerh@daveycoach.com)**  
**(424) 901-3301**

*AGENDA ITEM NO. 6.*

## TURTLE TOP

|                  |                                                            |
|------------------|------------------------------------------------------------|
| <b>Date:</b>     | 07.24.25                                                   |
| <b>End User:</b> | City of Clovis                                             |
| <b>Contact:</b>  | Nick Chin                                                  |
| <b>Address:</b>  | 785 Third Street                                           |
| <b>City:</b>     | Clovis                                                     |
| <b>State:</b>    | CA                                                         |
| <b>Zip:</b>      | 93612                                                      |
| <b>Phone:</b>    | 559-324-2770                                               |
| <b>Email:</b>    | <a href="mailto:nickc@clovisca.gov">nickc@clovisca.gov</a> |

## Attachment 1



NOTES

FILE NAME: 241230-A3\_FD30\_FLD\_12 FW\_4 FOLDAWAY\_2 WC

CONTACT TURTLE TOP AT 800-269-2105 FOR  
AVAILABILITY OF THIS FLOOR LAYOUT IF  
DRAWING DATE HAS EXCEEDED 90 DAYS.

DATE:  
12/30/2024

☒ 3 STEP ENTRY

TERRA TRANSIT

☐ 2 STEP ENTRY  
W/ WHEEL WELLS

"THIS DRAWING  
AND THE  
INFORMATION  
CONTAINED  
THEREON ARE  
THE EXCLUSIVE  
PROPERTY OF  
TURTLE TOP AND  
SHALL NOT BE  
COPIED OR  
DUPLICATED IN  
ANY MANNER  
WITHOUT OUR  
WRITTEN  
CONSENT"

DRAFTSMAN NOTES:

TURTLE TOP BODY MODEL:

TERRA TRANSIT

OVER ALL LENGTH:

25' 8.5"

CHASSIS MAKE:

FORD E450

DRAFTSMAN:

REVISION:

SCALE:

AND

ORIG

DNS

DIMENSIONING TOLERANCE = +/- .3"

FLOOR LENGTH:

208"

CHASSIS FUEL TYPE:

GAS

CHASSIS GVWR:

14,500 lbs.

ORDER NUMBER:

QUOTE

DRAWING NUMBER:

241230-A3

45



TURTLE TOP

"To furnish the customer the best mid-sized  
bus in the industry in both quality of material  
and workmanship."





# DAVEY COACH

**MBTA 20-01 Quotation**  
**Contract # 20-01**

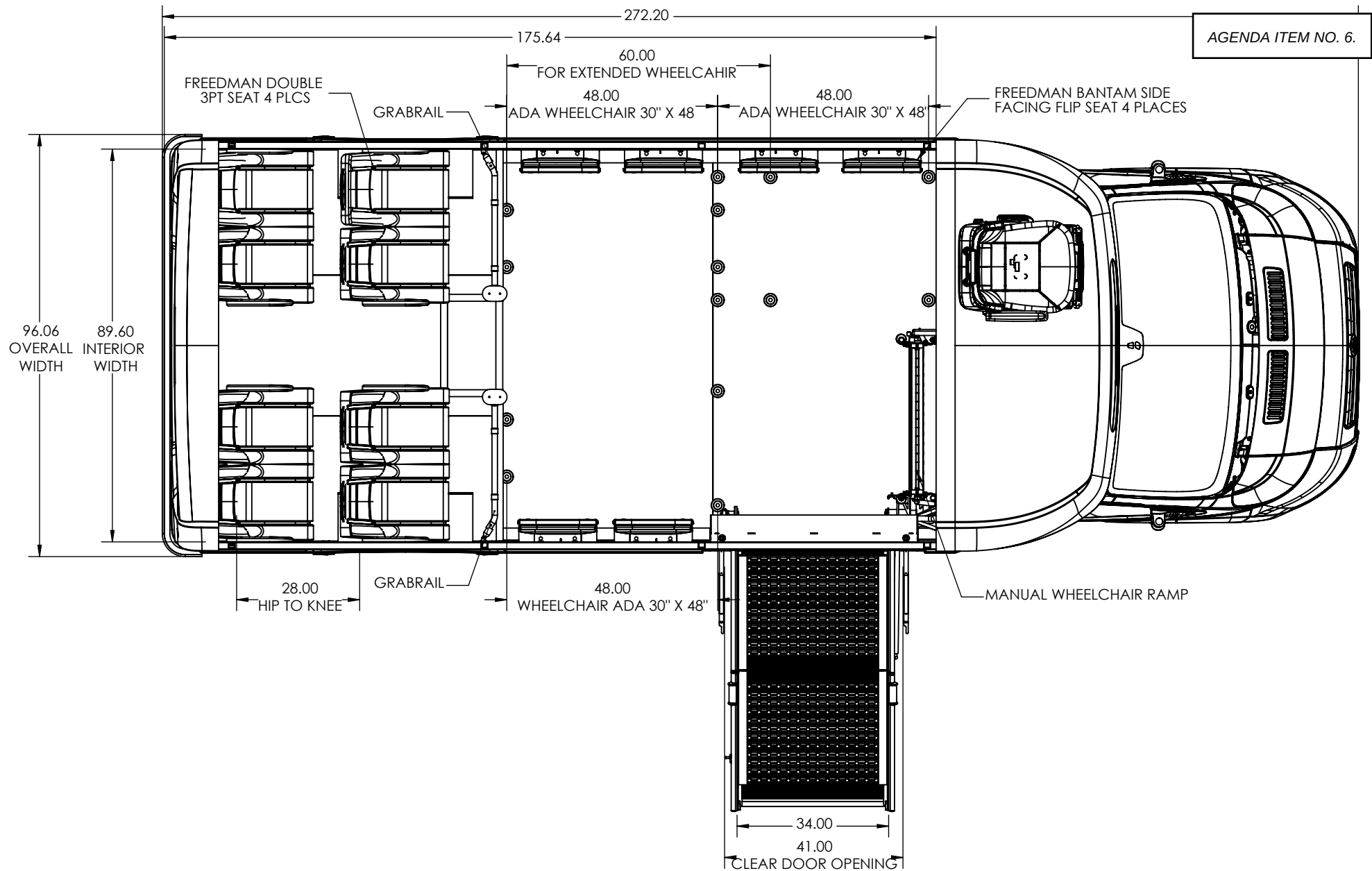
**Comer Hobbs**  
**12380 Firestone Blvd**  
**Norwalk, CA 90650**  
[comerh@daveycoach.com](mailto:comerh@daveycoach.com)  
**(424) 901-3301**



AGENDA ITEM NO. 6.

**Date:** 07.24.25  
**End User:** City of Clovis  
**Contact:** Nick Chin  
**Address:** 785 Third Street  
**City:** Clovis  
**State:** CA  
**Zip:** 93612  
**Phone:** 559-324-2770  
**Email:** [nickc@clovisca.gov](mailto:nickc@clovisca.gov)

| QTY.                                                                                                                                                                                                                                                                                                  | PART_ID            | DESCRIPTION                                          | ADDITIONAL INFO.                                | UM | UNIT PRICE   | EXTENDED PRICE                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------|-------------------------------------------------|----|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                                                                                                                                                                                                                                                                                                     | 23' - 10-passenger | New England Wheels FrontRunner - 23'/10+2            |                                                 | EA | \$157,256.00 | \$157,256.00                                                                                                                                                       |
| 1                                                                                                                                                                                                                                                                                                     | Option #28         | Additional Mobility Aid Position - 360, Per Position |                                                 | EA | \$1,247.00   | \$1,247.00                                                                                                                                                         |
| 1                                                                                                                                                                                                                                                                                                     | Option #43         | REI PA System, 4 Interior & 1 ADA Exterior Speaker   |                                                 | EA | \$902.00     | \$902.00                                                                                                                                                           |
| 1                                                                                                                                                                                                                                                                                                     | Option #109        | Stop Request System (w/ sign)                        |                                                 | EA | \$2,169.00   | \$2,169.00                                                                                                                                                         |
| 1                                                                                                                                                                                                                                                                                                     | Option #110        | Hanover Front and Side Destination Signs             |                                                 | EA | \$5,825.00   | \$5,825.00                                                                                                                                                         |
| 1                                                                                                                                                                                                                                                                                                     | Option #136        | Full Air Suspension Front/Rear                       |                                                 | EA | \$5,620.00   | \$5,620.00                                                                                                                                                         |
| 1                                                                                                                                                                                                                                                                                                     | Option #137        | Ventura Plug Door                                    |                                                 | EA | \$8,580.00   | \$8,580.00                                                                                                                                                         |
| 1                                                                                                                                                                                                                                                                                                     | Unpublished Option | SportWorks 2-Position Bike Rack                      | Mounted Internally                              | EA | \$4,195.00   | \$4,195.00                                                                                                                                                         |
| 1                                                                                                                                                                                                                                                                                                     | Unpublished Option | Full Exterior Wrap                                   | Design TBD - 3M Vinyl w/ #M Certified Installer | EA | \$15,469.60  | \$15,469.60                                                                                                                                                        |
| 1                                                                                                                                                                                                                                                                                                     | Unpublished Option | IT Cabinet                                           | Mounted in Co-Pilot Seat Area                   | EA | \$1,362.00   | \$1,362.00                                                                                                                                                         |
| 1                                                                                                                                                                                                                                                                                                     | Unpublished Option | AngelTrax Camera System (VX4AI)                      | Installed                                       | EA | \$3,672.00   | \$3,672.00                                                                                                                                                         |
| 1                                                                                                                                                                                                                                                                                                     | Unpublished Option | Credit - Gaseous Prep Package                        |                                                 | EA | -\$355.17    | -\$355.17                                                                                                                                                          |
| 6                                                                                                                                                                                                                                                                                                     | Unpublished Option | Freedman Wall Seat*                                  | Aisle Facing                                    | EA | \$967.00     | \$5,802.00                                                                                                                                                         |
| Base Unit Cost<br>Total of all Options:<br>Subtotal of Order:<br>ADA Non-Taxable:<br>CalACT Administrative Fee<br>9/9/24 Pricing<br>Registration/DMV<br>CA Tire & Battery Fee (\$1.75 per tire & \$2.00 per battery)<br>Delivery Zone #3<br>Sales Tax @ 8.975%<br>TOTAL:<br>QUANTITY:<br>GRAND TOTAL: |                    |                                                      |                                                 |    |              | \$157,256.00<br>\$54,488.43<br>\$211,744.43<br>\$25,870.00<br>\$3,176.17<br>\$58.00<br>\$11.00<br>\$5,936.00<br>\$17,214.99<br>\$238,140.58<br>5<br>\$1,190,702.90 |
| Sales Tax Base Reduction for ADA/Mobility Equipment & Transport: \$25,870.00                                                                                                                                                                                                                          |                    |                                                      |                                                 |    |              |                                                                                                                                                                    |
| Sales Tax Subject to Change at or near Delivery                                                                                                                                                                                                                                                       |                    |                                                      |                                                 |    |              |                                                                                                                                                                    |
| ***Delivery Estimate 12/25/25 ARO***                                                                                                                                                                                                                                                                  |                    |                                                      |                                                 |    |              |                                                                                                                                                                    |



AGENDA ITEM NO. 6.



| CHASSIS                                                | CHASSIS MODEL  | BUS MODEL    | PASSENGER CAPACITY             |
|--------------------------------------------------------|----------------|--------------|--------------------------------|
| DODGE                                                  | PROMASTER      | FRONTRUNNER  | 9 PASSENGERS + 3 WC            |
| 8 PASSENGERS, 3 WC (or 10+2, 12+1 or 14+0) + DRIVER    |                |              |                                |
| FORWARD SEATING, 6 SINGLE FLIP DOWN SEATS & FRONT RAMP |                |              |                                |
| WHEEL BASE                                             | OVERALL LENGTH | FLOOR LENGTH | ADDITIONAL FEATURES            |
| 180"                                                   | 272"           | 176"         | SLIDE-and-CLICK WC SECUREMENTS |



# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: August 4, 2025

SUBJECT: Planning and Development Services – Approval – Final Acceptance for CIP 23-06 New Rectangular Rapid Flashing Beacons, with the final contract cost of \$224,694.58.

ATTACHMENTS: 1. Vicinity Map

### RECOMMENDATION

For the City Council to accept the work performed as complete and authorize the recording of the notice of completion for this project.

### EXECUTIVE SUMMARY

This project involved installation of rectangular rapid flashing beacons at two City of Clovis intersections, one at the four legs of the roundabout on Temperance Avenue and Owen's Mountain Parkway and the other one at the intersection of Locan and San Jose avenues for a trail crossing.

### BACKGROUND

Bids were received on December 17, 2024, and the project was awarded by the City Council to the lowest responsible bidder, Sebastian Corporation, on January 6, 2025. The project was completed in accordance with the construction documents, and the contractor has submitted a request for acceptance of the project.

### FISCAL IMPACT

|                                                                                                                                   |             |
|-----------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1. Award                                                                                                                          | 236,763.00  |
| 2. Cost increase/decrease resulting from differences between estimated quantities used for award and actual quantities installed. | (17,992.60) |
| 3. Contract Change Orders                                                                                                         | 5,924.18    |

|                            |                     |
|----------------------------|---------------------|
| <b>Final Contract Cost</b> | <b>\$224,694.58</b> |
|----------------------------|---------------------|

**REASON FOR RECOMMENDATION**

The Public Utilities Department, the City Engineer, the Engineering Inspector, and the Project Engineer agree that the work performed by the contractor is in accordance with the project plans and specifications and has been deemed acceptable. The contractor, Sebastian Corporation, has requested final acceptance from the City Council.

**ACTIONS FOLLOWING APPROVAL**

1. The Notice of Completion will be recorded; and
2. All retention funds will be released pursuant to Federal requirements and the Prompt Payment of Funds Withheld to Subcontractors clause of the Local Assistance Procedures Manual.

**CONFLICT OF INTEREST**

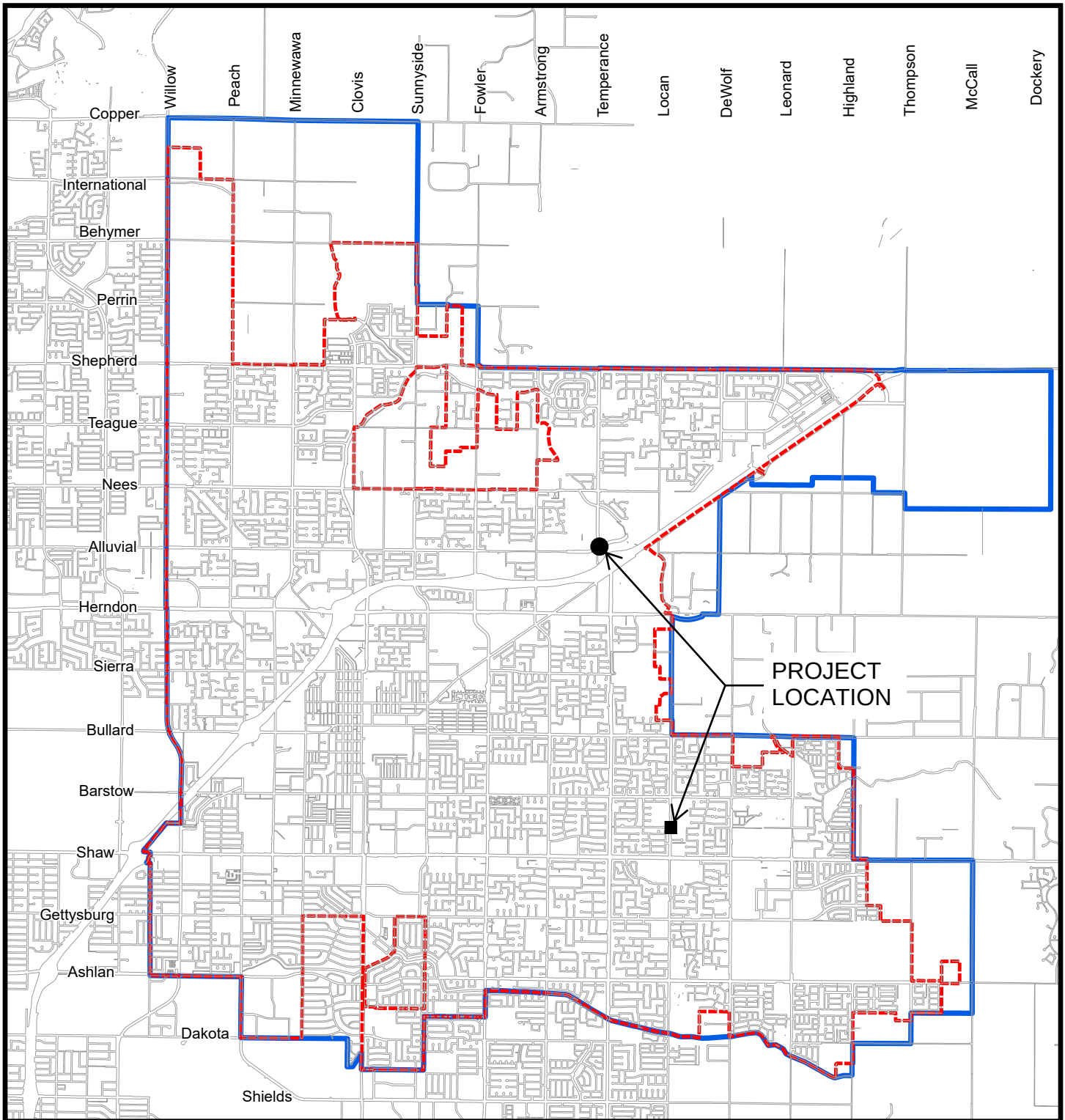
None.

Prepared by: Logan Welch, Engineering Inspector

Reviewed by: City Manager AA

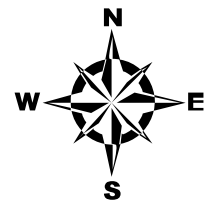
# VICINITY MAP

## CIP 23-06 NEW RECTANGULAR RAPID FLASHING BEACONS



### Attachment 1

  CITY LIMITS   SPHERE OF INFLUENCE





# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: August 4, 2025

SUBJECT: Planning and Development Services – Approval – Bid Award for CIP 23-08 Sunnyside Avenue Street Improvements to Dave Christian Construction Co., Inc., in the amount of \$925,306.50; and Authorize the City Manager to execute the contract on behalf of the City.

ATTACHMENTS: 1. Vicinity Map

### RECOMMENDATION

1. For the City Council to award a contract for CIP 23-08 Sunnyside Avenue Street Improvements to Dave Christian Construction Co., Inc., in the amount of \$925,306.50; and
2. For the City Council to authorize the City Manager to execute the contract on behalf of the City.

### EXECUTIVE SUMMARY

Staff is recommending that City Council award the contract to Dave Christian Construction Co., Inc., who was the lowest responsible bidder from a bid opening that took place on July 15, 2025, and authorize the City Manager to execute the project contract on behalf of the City.

The project involves ±0.5-mile of street improvements on Sunnyside Avenue from Shaw to Barstow including removing and replacing existing A.C. pavement, replacement of curb returns, drive approaches, median island caps, adjustments of utility boxes, manholes, and utility valve boxes to finished grade, replacements of traffic striping, markings and signage, traffic signal modification, and reinstallation of traffic loop detectors.

**BACKGROUND**

The following is a summary of the bids received on July 15, 2025:

**BIDDERS****BASE BID**

|                                       |                 |
|---------------------------------------|-----------------|
| Dave Christian Construction Co., Inc. | \$ 925,306.50   |
| Agee Construction Corporation         | \$ 973,105.00   |
| Terra West Construction, Inc.         | \$ 997,939.00   |
| Cal Valley Construction, Inc.         | \$ 1,008,731.50 |
| Emmett Valley Construction            | \$ 1,011,959.00 |
| Avison Construction, Inc.             | \$ 1,067,837.00 |
| Granite Construction Company          | \$ 1,090,744.50 |
| MAC General Engineering, Inc.         | \$ 1,102,721.61 |

**ENGINEER'S ESTIMATE****\$950,720.00**

All bids were examined, and the bidder's submittals were found to be in order. Dave Christian Construction Co., Inc., is the lowest responsible bidder. Staff has validated the lowest bidder contractor's license status and bid bond.

**FISCAL IMPACT**

This project was budgeted in the 2024-2025 Community Investment Program. The project is supported by SB1 through the City of Clovis Community Investment Program.

**REASON FOR RECOMMENDATION**

Dave Christian Construction Co., Inc., is the lowest responsible bidder. There are sufficient funds available for the anticipated cost of this project.

**ACTIONS FOLLOWING APPROVAL**

1. The contract will be prepared and executed, subject to the Contractor providing performance security that is satisfactory to the City.
2. Construction will begin approximately two (2) weeks after the contract execution and be completed in twenty-five (25) working days thereafter.

**CONFLICT OF INTEREST**

None.

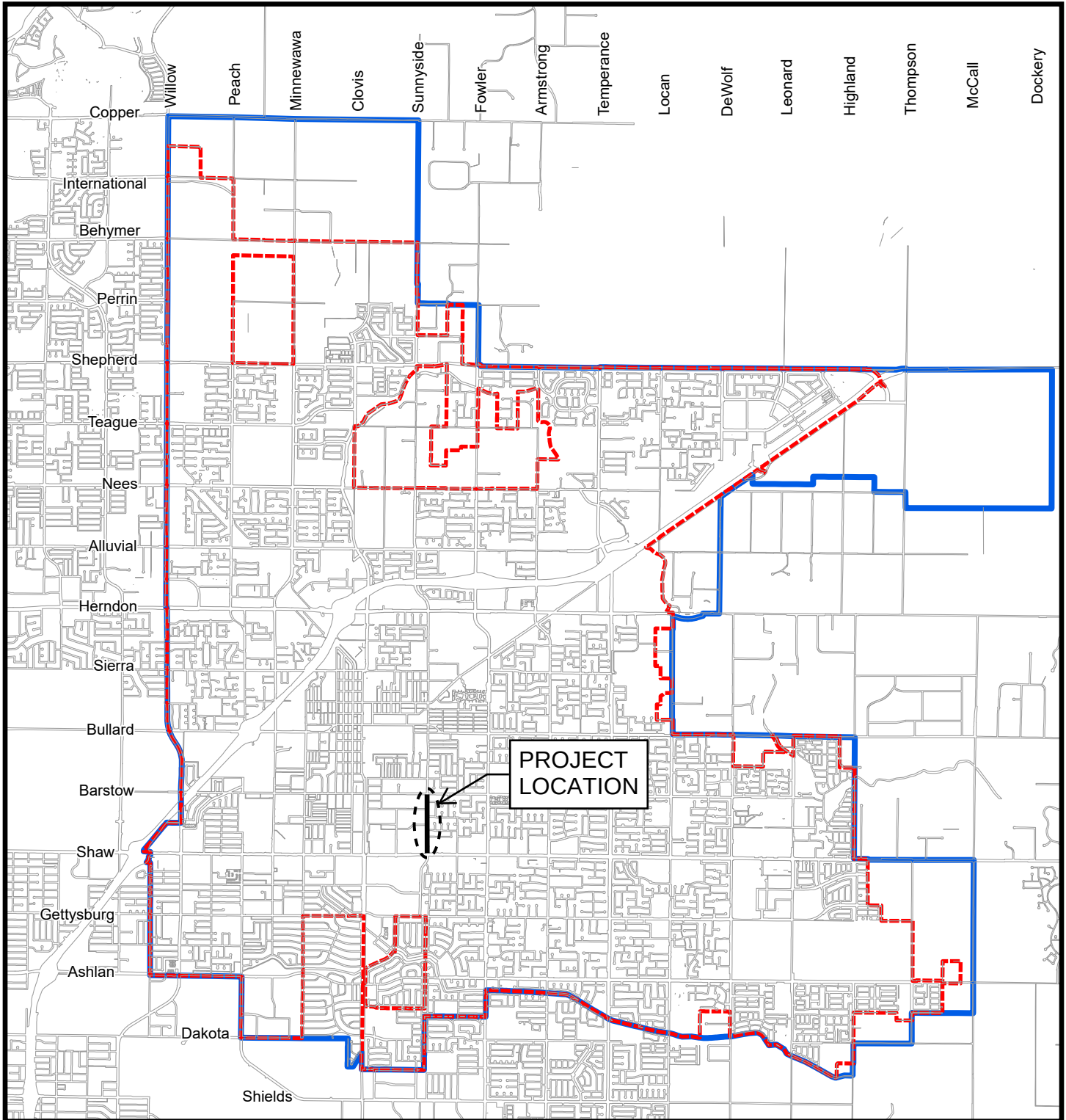
Prepared by: Matthew Morillas, Project Engineer

Reviewed by: City Manager *AM*



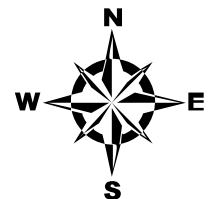
# VICINITY MAP

## CIP 23-08 Sunnyside Avenue Street Improvements



### Legend

- City Limits
- Sphere of Influence



### Attachment 1



# CITY of CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: August 4, 2025

SUBJECT: Planning and Development Services – Approval – Final Acceptance for CIP 24-06 New Bus Stops B2, with the final contract cost of \$162,906.70.

ATTACHMENTS: 1. Vicinity Map

### RECOMMENDATION

For the City Council to accept the work performed as complete and authorize the recording of the notice of completion for this project.

### EXECUTIVE SUMMARY

The project consisted of the construction of new bus stops in various locations within the City limits and areas of influence along with three bus stops in the City of Fresno limits. The purpose of the project was to provide ADA compliant bus stops as part of the new bus routes. The construction involved the demolition of landscape and sidewalks in the proposed locations and constructing new concrete pads and retaining curbs, sidewalks, and restoration of landscape, as necessary.

### BACKGROUND

Bids were received on November 19, 2024, and the project was awarded by the City Council to the lowest responsible bidder, Cervantes Landscape Services, Inc., on December 16, 2024. The project was completed in accordance with the construction documents and the contractor has submitted a request for acceptance of the project.

### FISCAL IMPACT

|                                                                                                                                     |              |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 1. Award                                                                                                                            | \$167,172.00 |
| 2. Cost increases/decreases resulting from differences between estimated quantities used for award and actual quantities installed. | (\$4,265.30) |

|                            |                     |
|----------------------------|---------------------|
| <b>Final Contract Cost</b> | <b>\$162,906.70</b> |
|----------------------------|---------------------|

**REASON FOR RECOMMENDATION**

The Public Utilities Department, the City Engineer, the Engineering Inspector, and the Project Engineer agree that the work performed by the contractor is in accordance with the project plans and specifications and has been deemed acceptable. The contractor, Cervantes Landscape Services, Inc., has requested final acceptance from the City Council.

**ACTIONS FOLLOWING APPROVAL**

1. The Notice of Completion will be recorded; and
2. All retention funds will be released no later than 35 calendar days following recordation of the notice of completion, provided no liens have been filed. Retention funds may be released within 60 days after the date of completion, provided no liens have been filed, with "completion" defined as the earlier of either (a) beneficial use and occupancy and cessation of labor, or (b) acceptance by the City Council per Public Contract Code Section 7107(c)(2).

**CONFLICT OF INTEREST**

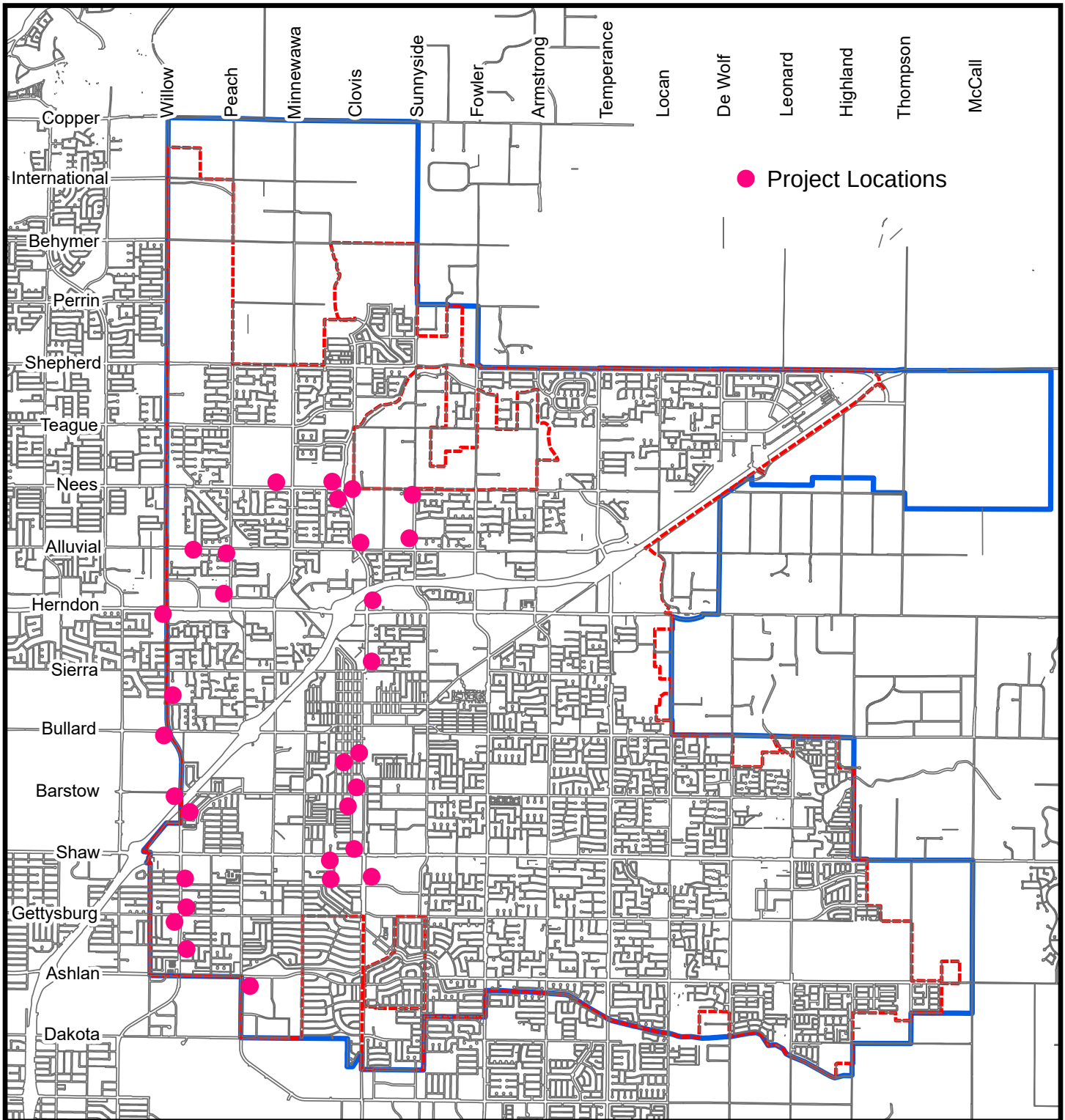
None.

Prepared by: Logan Welch, Engineering Inspector

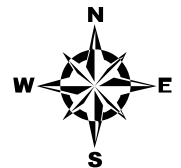
Reviewed by: City Manager AW

# VICINITY MAP

CIP 24-06 New Bus Stops: B2



## Attachment 1



  CITY LIMITS   SPHERE OF INFLUENCE





# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: August 4, 2025

SUBJECT: Planning and Development Services – Approval – Bid Award for CIP 24-12 Barstow Avenue Street Improvements to Dave Christian Construction Co., Inc., in the amount of \$952,950.25; and Authorize the City Manager to execute the contract on behalf of the City.

ATTACHMENTS: 1. Vicinity Map

### RECOMMENDATION

1. For the City Council to award a contract for CIP 24-12 Barstow Avenue Street Improvements to Dave Christian Construction Co., Inc., in the amount of \$952,950.25; and
2. For the City Council to authorize the City Manager to execute the contract on behalf of the City.

### EXECUTIVE SUMMARY

Staff is recommending that City Council award the contract to Dave Christian Construction Co., Inc., who was the lowest responsible bidder from a bid opening that took place on July 15, 2025, and authorize the City Manager to execute the project contract on behalf of the City.

The project involves ±0.75-mile of street improvements on Barstow Avenue from Willow Avenue to Villa Avenue including removing and replacing existing asphalt pavement, replacement of concrete curb returns, concrete sidewalk, concrete curb and gutter, valley gutters, adjustments of utility boxes, manholes and utility valve boxes to finished grade, replacement of traffic striping, markings and signage, traffic signal modification, and reinstallation of traffic loop detectors, traffic signal modification, and reinstallation of traffic loop detectors.

**BACKGROUND**

The following is a summary of the bids received on July 15, 2025:

**BIDDERS****BASE BID**

|                                       |                 |
|---------------------------------------|-----------------|
| Dave Christian Construction Co., Inc. | \$ 952,950.25   |
| Emmett Valley Construction            | \$ 970,085.00   |
| Cal Valley Construction, Inc.         | \$ 999,987.50   |
| Avison Construction, Inc.             | \$ 1,026,736.00 |
| Terra West Construction, Inc.         | \$ 1,044,831.00 |
| MAC General Engineering, Inc.         | \$ 1,084,109.30 |
| Agee Construction Corporation         | \$ 1,091,309.00 |
| Granite Construction Company          | \$ 1,153,784.25 |

**ENGINEER'S ESTIMATE****\$958,087.75**

All bids were examined, and the bidder's submittals were found to be in order. Dave Christian Construction Co., Inc., is the lowest responsible bidder. Staff has validated the lowest bidder contractor's license status and bid bond.

**FISCAL IMPACT**

This project was budgeted in the 2024-2025 Community Investment Program. The project is supported by SB1 through the City of Clovis Community Investment Program.

**REASON FOR RECOMMENDATION**

Dave Christian Construction Co., Inc., is the lowest responsible bidder. There are sufficient funds available for the anticipated cost of this project.

**ACTIONS FOLLOWING APPROVAL**

1. The contract will be prepared and executed, subject to the Contractor providing performance security that is satisfactory to the City.
2. Construction will begin approximately two (2) weeks after the contract execution and be completed in thirty-five (35) working days thereafter.

**CONFLICT OF INTEREST**

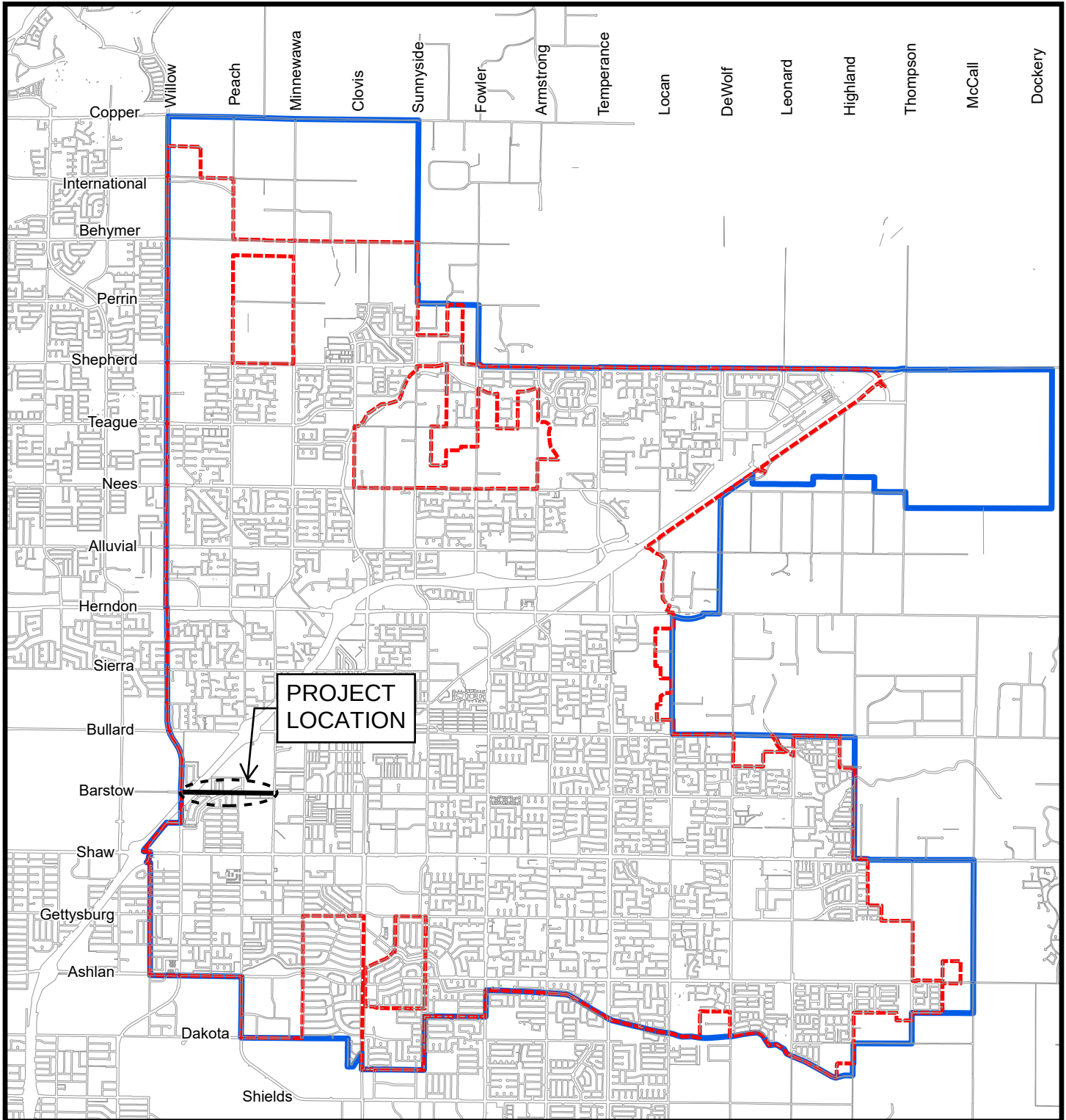
None.

Prepared by: Matthew Morillas, Project Engineer

Reviewed by: City Manager *AM*

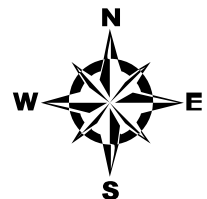
# VICINITY MAP

## CIP 24-12 Barstow Avenue Street Improvements



### Legend

- City Limits
- Sphere of Influence



### Attachment 1





# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: August 4, 2025

SUBJECT: Planning and Development Services – Approval – Partial Acceptance for Final Map for Tract 6034, and reduction of the Performance Surety and Labor and Materials Surety to the appropriate values of the remaining improvements to be completed, located at the southeast corner of Shaw Avenue and Leonard Avenue (Lennar Homes of California, LLC).

ATTACHMENTS: 1. Vicinity Map

### RECOMMENDATION

For the City Council to:

1. Accept a portion of the public improvements for Tract 6034, and authorize recording the Notice of Partial Acceptance; and
2. Authorize the immediate reduction of the Performance Surety from \$8,514,000 to \$336,335 said reduced amount being equal to 100% the estimated value of the improvements remaining to be completed; and
3. Authorize the reduction of the Labor and Materials Surety from \$4,257,000.00 to \$168,167.50, said reduced amount being 50% of the value of the improvements remaining to be completed; said reduction to occur ninety (90) days after the recording of the Notice of Partial Acceptance, provided no liens have been filed.

### EXECUTIVE SUMMARY

The owner, Lennar Homes of California, LLC, has requested final acceptance of a portion of the public improvements constructed or installed in conjunction with this tract. The public improvements include all those shown on the subdivision improvement plans approved by the City Engineer, with the exception of the following Remaining Improvements:

1. Dog Creek and Trail Plant Establishment as dictated by the Army Corp of Engineers Restoration Requirements from the headwall inlet structure North of Gettysburg to the headwall outlet structure South of Loma Vista Parkway from the West Right Of Way Line to the Eastern Back of Curb.



2. Dog Creek and Trail Plant Establishment as dictated by the Army Corp of Engineers Restoration Requirements from South of Gettysburg from the headwall inlet structure the just North of the installed Rip Rap from the West Right Of Way Line to the Eastern Block Wall along the trail.

All of the required improvements submitted for acceptance have been completed in accordance with the approved plans and specifications. In accordance with Subdivision Map Act Section 66499.7(d), the value of the remaining improvements is less than 20% of the overall improvements. When completed, the remaining improvements will be submitted to the Council for acceptance. This request for partial acceptance complies with the Policy and Procedures for Partial Acceptance of Subdivision Public Improvements and bond Reductions approved by the Council on December 3, 2007.

The owner has requested a deferment of the remaining improvements described above. All remaining improvements shall be constructed per City Standards and Specifications, unless otherwise approved by the City Engineer, prior to full final acceptance of the Final Map.

The owner has requested partial acceptance. Staff is recommending approval of their request.

#### **BACKGROUND**

City Inspection staff, including those of the various affected departments, has certified that all the public improvements requested for acceptance have been constructed or installed in accordance with the approved plans, specifications and standards, and to the satisfaction of the City Engineer. The developer has furnished the required Maintenance Surety to guarantee the accepted public improvements for a period of one year from the date of Council acceptance.

#### **FISCAL IMPACT**

The cost for periodic routine maintenance, as well as repairs needed as the improvements deteriorate with age and usage, will be incorporated into the annual maintenance budget of the Public Utilities Department as these costs are identified.

#### **REASON FOR RECOMMENDATION**

The Subdivision Map Act provides for partial acceptance of improvements and related reduction of sureties once construction of the required improvements has been completed in compliance with all codes, plans and specifications, and all other required documents have been completed and submitted and the value of the improvements to be accepted exceed 80% of the total value of required improvements.

#### **ACTIONS FOLLOWING APPROVAL**

Record the Notice of Partial Acceptance and release the Performance, Labor and Materials, and Maintenance Sureties as appropriate.

#### **CONFLICT OF INTEREST**

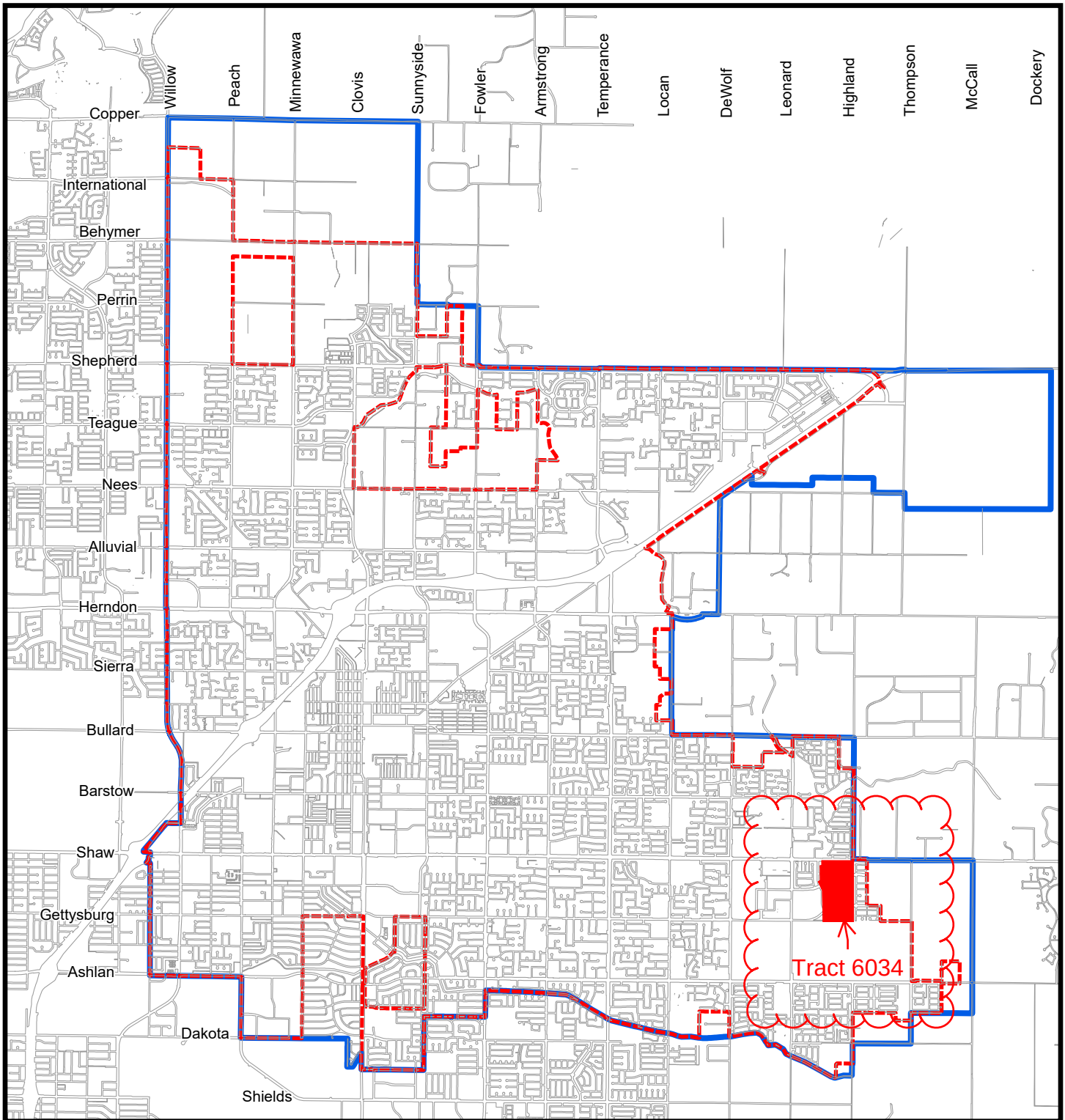
None.

Prepared by: Bruce Bloom, Engineer II

Reviewed by: City Manager AK

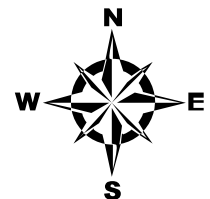
# VICINITY MAP

Tract 6034 - Partial Acceptance



## Legend

- City Limits
- Sphere of Influence





# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Police Department

DATE: August 4, 2025

SUBJECT: Police Department - Approval - Res. 25-\_\_\_\_, Authorizing the Police Chief to execute the California Highway Patrol Cannabis Tax Fund Grant Program Agreement Related to Impaired Driving Enforcement; and Amend the Police Department budget to reflect the award of \$218,500.00.

ATTACHMENTS: 1. Res 25- \_\_\_\_  
2. Copy of Grant Agreement

### RECOMMENDATION

For the City Council to authorize the Police Chief to execute the grant agreement with the Department of California Highway Patrol; and for the City Council to approve a resolution amending the 2025-2026 Budget for the Police Department to reflect the grant award in the amount of \$218,500.00.

### EXECUTIVE SUMMARY

The Clovis Police Department has been awarded a \$218,500.00 grant through the Department of California Highway Patrol to increase DUI/DUID enforcement efforts, send officers to training, and conduct community education and outreach designed to educate the public on the dangers of driving impaired.

### BACKGROUND

The Police Department applied for the Department of California Highway Patrol Cannabis Tax Fund Grant Program. Through a competitive application process, the Police Department has been awarded funds to be used to strengthen enforcement operations focusing on impaired driving, raise awareness and recognition of impaired driving through officer training, educate the community about the dangers of impaired driving, and purchase equipment to enhance enforcement operations that focus on impaired driving.

### FISCAL IMPACT

Acceptance of this grant is not expected to have any impact on the allocation of funds in the police department's 2025-2026 budget. The Police Department will utilize grant funds to pay for all overtime costs for officers to work enforcement and education details. All details will be

staffed with overtime and will not pull resources from other patrol responsibilities. Some administrative activities associated with the grant will be conducted during the program grant manager's regular duty hours. Police equipment will be purchased using the City of Clovis' authorized procurement process.

**REASON FOR RECOMMENDATION**

The Department of California Highway Patrol requires the Clovis City Council's approval to execute the grant agreement and amend the Police Department's 2025-2026 budget to reflect the award.

**ACTIONS FOLLOWING APPROVAL**

Staff will submit the approved resolution and execute the agreement. After the Council's approval, the 2025-2026 police department budget will be amended as described.

**CONFLICT OF INTEREST**

None.

Prepared by: Sandi Macy, Management Analyst

Reviewed by: City Manager AM

**RESOLUTION 25-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS  
AUTHORIZING THE CHIEF OF POLICE TO EXECUTE THE DEPARTMENT OF  
CALIFORNIA HIGHWAY PATROL CANNABIS TAX FUND GRANT AND AMEND THE  
2025-2026 POLICE DEPARTMENT BUDGET**

**WHEREAS**, the City Council of the City of Clovis approved the 2024-2025 Budget on June 16, 2025; and

**WHEREAS**, the Police Department has been awarded \$218,500.00 from the Department of California Highway Patrol Cannabis Tax Fund Grant Program; and

**WHEREAS**, the City Council determines that these expenditures are necessary; and

**WHEREAS**, the Department of California Highway Patrol requires the governing board to certify by resolution the approval of the grant acceptance.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Clovis hereby authorizes the Chief of Police to execute the Department of California Highway Patrol Cannabis Tax Fund Grant Agreement.

**NOW THEREFORE, BE IT FURTHER RESOLVED** by the City of Clovis that the 2025-2026 Budget be amended as provided in Attachment A, "Summary of Expenditures."

\* \* \* \* \*

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on August 4, 2025, by the following vote, to wit.

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**SUMMARY OF EXPENDITURES BY DEPARTMENT**

## DEPARTMENT

|                  |           |
|------------------|-----------|
| POLICE           | \$218,500 |
| TOTAL DEPARTMENT | \$218,500 |

**SUMMARY OF EXPENDITURES BY FUND**

|              |           |
|--------------|-----------|
| GENERAL FUND | \$218,500 |
| TOTAL FUND   | \$218,500 |

All expenditures will be out of the grant budget 56300.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. GRANT TITLE</b><br>FY25/26 CTFGP Law Enforcement – Clovis Police Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>2. NAME OF ORGANIZATION/AGENCY</b><br>Clovis Police Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT</b><br>Clovis Police Department Traffic Division                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>4. PROJECT PERFORMANCE PERIOD</b><br>From: 07/01/2025      To: 06/30/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>5. PURCHASE ORDER NUMBER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>6. GRANT OPPORTUNITY INFORMATION DESCRIPTION</b><br>Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products. The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED \$218,500.00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>8. TERMS AND CONDITIONS</b><br>The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference.<br><br>The parties hereto agree to comply with the Terms and Conditions of the following attachments: <ul style="list-style-type: none"> <li>• Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure</li> <li>• Schedule B – Detailed Budget Estimate</li> <li>• Schedule B-1 – Budget Narrative</li> </ul> We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions.<br><br>IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>9. APPROVAL SIGNATURES</b><br><b>A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY</b><br>Name: Curt Fleming<br>Title: Chief of Police<br>Phone: (559) 324-2400<br><br>Address: 1233 Fifth Street<br>Clovis, CA 93612<br><br>E-Mail: curtff@clovisca.gov<br><br><div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; border-top: 1px solid black; text-align: center;">(Signature)</div> <div style="width: 45%; border-top: 1px solid black; text-align: center;">(Date)</div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>B. AUTHORIZED OFFICIAL OF CHP</b><br>Name: Andrew Beasley      Phone: (916) 843-4360<br>Title: Captain                      Fax: (916) 322-3169<br><br>Address: 601 North 7th Street<br>Sacramento, CA 95811<br><br>E-Mail: ABeasley@chp.ca.gov<br><br><div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; border-top: 1px solid black; text-align: center;">(Signature)</div> <div style="width: 45%; border-top: 1px solid black; text-align: center;">(Date)</div> </div> |
| <b>C. ACCOUNTING OFFICER OF CHP</b><br>Name: M. V. Fojas                      Phone: (916) 843-3531<br>Title: Commander                      Fax: (916) 322-3159<br><br>Address: 601 North 7th Street<br>Sacramento, CA 95811<br><br>E-Mail: Michelle.Fojas@chp.ca.gov<br><br><div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; border-top: 1px solid black; text-align: center;">(Signature)</div> <div style="width: 45%; border-top: 1px solid black; text-align: center;">(Date)</div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS</b><br><br>Name: Sandra Macy<br>Title: Grant Manager<br>Phone: (559) 324-2400<br><br>Address: 1233 Fifth Street<br>Clovis, CA 93612                                                                                                                                                                                                                                                                                                                          |



## TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

### A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.
2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.
3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.
4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.
5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

### B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.
2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.
3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.
4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.
5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

## **TERMS AND CONDITIONS**

### **C. PROJECT TERMINATION**

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.
  - a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term "force majeure" shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee's control which would excuse the Grantee's performance as a matter of law.
  - b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.
2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.
3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.
4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

### **D. FINANCIAL RECORDS**

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

### **E. HOLD HARMLESS**

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee's staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

## TERMS AND CONDITIONS

### F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

### G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

### H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
  - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:
    - i. The dangers of drug abuse in the workplace.
    - ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.
    - iii. Any available counseling, rehabilitation, and employee assistance programs.
    - iv. Penalties that may be imposed upon employees for drug abuse violations.
  - c. Every employee who works on the Project will:
    - i. Receive a copy of the company's drug-free workplace policy statement.
    - ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.
2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:
  - a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

### I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

## TERMS AND CONDITIONS

### J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

### K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

### L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

### M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:
  - a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.
  - b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.
  - c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.
  - d. All of the information in its Grant Application and all materials submitted are true and accurate.

### N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

## **TERMS AND CONDITIONS**

### **O. GRANTEE NAME CHANGE**

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency/Agency with delegated signing authority.
2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

### **P. RESOLUTION**

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

### **Q. PAYEE DATA RECORD FORM STD. 204**

1. This form shall be completed by all non-governmental Grantees.

### **R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM**

1. This form shall be completed by all Grantees.

### **S. CONFLICT OF INTEREST**

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.
2. Current State Employees:
  - a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.
  - b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.
3. Former State Employees:
  - a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.
  - b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.
4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

## TERMS AND CONDITIONS

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.
6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.
7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.
8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

### T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.
2. Law Enforcement Projects:
  - a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.
  - b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

## Schedule A

### Clovis Police Department

All grant awards, including any adjustments to requested funding, were made by the Cannabis Grants Unit based on the merits of the Grant Application, scale of operation, and in accordance with the Request for Application (RFA) requirements and associated regulations. As a result, not all Project activities and items detailed in Schedule A are applicable. Refer to Schedule B - Detailed Budget Estimate for approved Budget line items and Project activities. Project activities and items that are not clearly identified/specified in the Grant Agreement must be submitted to and approved by CGU prior to purchase.

#### Project Description

The City of Clovis CTFG program aims to enhance our agency's ability to prevent, detect, and enforce DUI (Driving Under the Influence) and DUI with Drugs (DUID) violations. This grant provides funding for advanced officer training, innovative EV technology, public awareness campaigns, and enhanced enforcement operations to reduce impaired driving incidents and improve roadway safety.

Key objectives of the grant include:

- **Officer Training & Certification** – Funding for specialized training programs such as Standardized Field Sobriety Testing (SFST), Drug Recognition Expert (DRE) certification, and Advanced Roadside Impaired Driving Enforcement (ARIDE) to improve officers' ability to detect drug and alcohol-impaired drivers.
- **Equipment** – Equipping officers with additional, clearly marked in bold and highly visible traffic enforcement decals and leveraging innovative technology with the EV Dodge Charger R/T for law enforcement and BMW R 1250 RTP, the department can more effectively enforce driving impaired traffic details, investigate collisions, and promote responsible driving behaviors.
- **Targeted Enforcement Operations** – Support for DUI checkpoints, saturation patrols, and high-visibility enforcement campaigns to deter impaired driving.
- **Public Education & Prevention** – Funding for outreach programs, community partnerships, and media campaigns to raise awareness about the dangers of DUI and DUID.

This grant program seeks to reduce DUI/DUID-related crashes, injuries, and fatalities by equipping law enforcement with the necessary tools, training, and resources. It also promotes safer roadways for all motorists. This comprehensive strategy aligns with the department's commitment to protecting public safety and reducing the incidence of impaired driving-related incidents on the roads.

#### Problem Statement & Proposed Solution

##### Problem Statement:

The City of Clovis is a fast-developing community in Fresno County. Bordered by Fresno, Clovis has become a sought-after area in which to live. With this growth, the City of Clovis faces two significant cannabis-related challenges: effective enforcement of impaired drivers and advancement of traffic safety equipment to accurately document traffic accidents and fatal accidents caused by drivers who are under the influence. With close to 200 arrests annually associated with DUI or DUID and the department conducting 7 DUI/DL checkpoints, along with 15 high-visibility DUI saturation details each year, the need for more effective enforcement, impaired driving education, and additional equipment is evident. Our current resources limit our capabilities to augment and enhance enforcement and public awareness initiatives.

The City of Clovis currently has a municipal code that does not allow for the sale of cannabis products. However, the City of Fresno does. Fresno has approved 21 licenses for businesses to sell cannabis products. The majority of these businesses are located within two miles of our city. Shaw Avenue, the main thoroughfare between Fresno and Clovis, is called "cannabis row." As police officers actively patrol these areas around the corridor, many officers lack sufficient training in recognizing drug impairment, distinguishing between different substances, and utilizing proper testing protocols. While standardized field sobriety tests and breathalyzers are successful for alcohol-related DUI cases, they do not adequately address drug-related impairment and identification, which requires specialized evaluation techniques and equipment. Grant funding can play a crucial role in equipping our officers with the necessary training and tools to detect and enforce laws related to impaired drivers. This department faces budget limits that restrict our ability to have officers receive training on SFTS's, DRE, and ARIDE.

## Schedule A

The Clovis Police Department also faces challenges due to the traffic division's need for traffic enforcement fleet equipment. The traffic department has three motorcycles dedicated to traffic safety and enforcement, but officers are sharing these motorcycles, resulting in increased mileage and maintenance needs. Motorcycles offer our officers several advantages over traditional patrol cars in terms of traffic enforcement. Their speed, maneuverability, and stealth make them highly effective tools for enforcing traffic laws, conducting DUI stops, and improving overall roadway safety. Funding through the cannabis grant will allow for two new BMW LE-equipped motorcycle, which would enhance our ability to be proactive in our enforcement efforts. While motorcycles have proven to be highly effective for traffic enforcement, our agency is also seeking funding to expand our fleet of electric vehicles to the traffic division. By utilizing this partnership with the Cannabis Grant Unit to purchase one EV Dodge R/T Law Enforcement-equipped vehicle, our agency and the City of Clovis can move closer to this goal and include a clearly marked DUI/DUID high-visibility traffic enforcement patrol car in enforcement operations.

We aim to reduce impaired driving and improve driver safety in our city by raising awareness, strengthening impaired driving enforcement, and conducting community education. The department requires external resources to address these issues effectively, improve training, and increase successful enforcement, ultimately enhancing road safety and reducing impaired driving incidents.

### **Proposed Solution:**

To address the problems of impaired driving in Clovis, the Clovis Police Department proposes implementing multifaceted solutions. These include engaging in multi-media community education, conducting high-visibility enforcement, sending officers to DUI enforcement and investigation training, and acquiring new equipment and advanced technology for our traffic division.

- Raise awareness of the dangers of impaired driving through education, including the effects of alcohol and drugs on driving abilities. This includes in-person presentations, youth outreach, and school presentations. Community education at events such as elementary school carnivals, our annual Clovis Night Out (10,000 attendees), ClovisFest Street Fair, Big Hat Days (15,000 attendees), and other traffic education campaigns are just a few events to educate citizens further. Through multimedia technology presentations, attendees can view high-quality videos and practical experiences related to DUI, drugs, traffic rules, and safety.
- Enhance traffic enforcement targeting impaired driving by increasing police presence, implementing effective traffic enforcement measures, utilizing additional equipment for better enforcement, and ensuring officers are well-equipped and have the proper training to identify impaired drivers

By integrating the requested equipment into our operations, providing innovative community education, additional enforcement, and education in DUI/DUID traffic investigations will not only enhance our enforcement capabilities but also send a strong message that we are proactive and committed to ensuring the safety of road users. This proactive stance can lead to positive outcomes, including reduced incidents of impaired driving and, ultimately, safer roadways for everyone.

### **Performance Measures/Scope of Work**

#### **Performance Measures/Scope of Work**

The success of this project will be evaluated based on the following performance measures:

**Community Presentations** - 3 Community Presentations: (Q1=2, Q2=0, Q3=1, Q4=0) Conduct multimedia DUI awareness experiences at Clovis Night Out, ClovisFest, and Big Hat Days to reach at least 1,000 participants through the education program. These events allow our agency to have traffic safety equipment, such as motorcycles and a DUI trailer, and traffic officers at one location. Having traffic safety equipment on display for our community allows them to see the equipment we use to enforce DUI traffic laws. Our DUI trailer has video monitors to play a traffic safety video presentation. Also, our department will distribute grant-approved educational pamphlets and workbooks for the youth to be handed out. Our agency will have brief education sessions at the events. We will use both cannabis and alcohol impairment goggles that attendees wear, and perform a series of tasks. This opportunity provides a real-life experience of some of the effects of drugs and alcohol and how being impaired can alter even the simplest of tasks. Officers will provide information on laws and DUI investigations. The interactive goggles and videos will demonstrate how driving under the influence can affect reaction times and coordination, making it dangerous to operate a vehicle. By physically depicting the potential consequences, this program intends to give those who attend impactful messaging on DUI and DUID, discouraging them from getting behind the wheel while intoxicated.



## Schedule A

**Q1 - Clovis Night Out—Four (4) officers at 4 hours each; Equipment: traffic enforcement vehicles, traffic DUI education trailer. Educational Presentation: 10-15 minute interactive Education and Awareness Information sessions impacting approximately 40-50 persons at each session.**

**ClovisFest - Four (4) officers at 4 hours each; Equipment: traffic enforcement vehicles, traffic DUI education trailer. Educational Presentation: 10-15 minute interactive Education and Awareness Information sessions impacting approximately 40-50 persons at each session.**

**Q2 -No Events Scheduled**

**Q3 - Big Hat Days - Four (4) officers at 4 hours each; Equipment: traffic enforcement vehicles, traffic DUI education trailer. Educational Presentation: 10-15 minute interactive Education and Awareness Information sessions impacting approximately 40-50 persons at each session.**

**Q4 - No Events Scheduled**

**Education Presentation - 8 Education Presentation.** Traffic education presentations at local public schools will inform students about the effects of driving under the influence of alcohol and drugs. The Clovis Unified School District allows our department access to junior high schools and some high schools to give driving under the influence and traffic safety classes. We will track the number of participants and gather feedback through surveys to assess the program's impact. The goal of these presentations is to bring much-needed awareness to youth about the effects that driving under the influence can have.

**Q1 - Three (3) School Traffic Education presentations - Two (2) officers at 2 hours each. Educational sessions will be 25-30 minute presentations on driving under the influence. Participants can wear impairment goggles and complete a series of tasks. This will allow students to understand the effects that drugs and alcohol have on even the simplest tasks.**

**Q2 -No Events Scheduled**

**Q3 - Four (4) School Traffic Education presentations - Two (2) officers at 2 hours each. Educational sessions will be 25-30 minute presentations on driving under the influence. Participants can wear impairment goggles and complete a series of tasks. This will allow students to understand the effects that drugs and alcohol have on even the simplest tasks.**

**Q4 - No Events Scheduled**

**Traffic Enforcement and Awareness (Q1=5, Q2=4, Q3=4, Q4=7) Conduct 15 DUI saturation patrols and 3 DUI checkpoints.**

### **Saturation Enforcements -**

**Q1 - Four (4) high-impact DUI and DUID saturation patrols.**

**Q2 - Three (3) high-impact DUI and DUID saturation patrols.**

**Q3 - Four (4) high-impact DUI and DUID saturation patrols.**

**Q4 - Four (4) high-impact DUI and DUID saturation patrols.**

**Each enforcement will have three (3) officers on patrol in areas of concern throughout the City. Each detail will be a minimum of 4 hours. The goals of each detail will be 1) deterrence of DUI and impaired driving, 2) traffic enforcement, and 3) maintaining safe roads for all and public safety for the community.**

## Schedule A

### DUI Checkpoints -

Q1 - One (1) DUI/DUID checkpoint

Q2 - None

Q3 - Two (2) DUI/DUID checkpoints

Q4 - One (1) DUI/DUID checkpoint

Two (2) and seven (7) supervisors will staff the checkpoints, each lasting a minimum of six (6) hours. The goals of each detail will be 1) deterrence of DUI and impaired driving, 2) traffic enforcement, and 3) maintaining safe roads for all and public safety for the community.

**Officer Training** - Clovis Police Department will send two (2) officers to ARIDE training. The ARIDE training will give our agency the most current and up-to-date legal processes for DUI/DUID evaluations. This training is essential to law enforcement and will allow for conclusive findings in our arrests, leading to judicial prosecution with our district attorneys.

Our goal is to reduce impaired driving, injury, and non-injury traffic collisions. Proactively addressing the issue of DUI, saturations, and checkpoints will instill deterrence in driving under the influence and community awareness to provide a safer driving experience for all. The correlating performance measures expected will be a reduction in arrests, traffic accidents, and for those who might have gotten behind the wheel while under the influence. The saturations can show that our agency is actively looking for those who get behind the wheel after using drugs or alcohol. Our proactive activities are designed to influence the behavior of potential DUI offenders and promote the use of alternative transportation. We aim to reduce DUI incidents and associated traffic accidents by 5%, enhancing roadway safety for all city residents. The requested fleet equipment will be crucial in this process. By diligently monitoring traffic accident data and the number of DUI-related traffic stops, we will compare statistical information from the traffic database at the beginning and end of the grant, ensuring a thorough evaluation of our progress.

Our education presentation goals are to increase impaired driving awareness among youth and young adults and provide our community with essential facts and situational awareness on the effects drugs and alcohol have on their abilities. Grant funding to provide these presentations, along with traffic enforcement and officer education, will improve road safety for all citizens in Clovis. Being a smaller department with limited resources, having the additional traffic motorcycle and fleet vehicle will enhance our opportunities for more dedicated DUI operations, traffic enforcement operations, and attending community events with this vehicle to educate and

### Project Performance Evaluation

The project performance evaluation will be data-driven from our CAD system. We will use the same tracking and officer accountability measures used when collecting data for OTS grants. These will consist of recording/reporting on the number of arrests of impaired drivers, warrant arrests for impaired drivers, direct traffic enforcement citations/stops, and summaries of our community events during the year. Our community events are posted on social media platforms weekly and are documented within the department. From this information, we will be able to review the effectiveness of our operations, their impact on impaired drivers within the city, and the sustainability of each enforcement detail.

### Program Sustainability

We plan to adopt and implement the "Safe System" approach. The Safe System approach has several key elements such as safe speeds, safe street design, safer people, Safe vehicles and post-crash care. With ongoing community events and meetings with city leaders, we can discuss and implement these strategies for the City of Clovis. This can reduce impaired driving, injury collisions, and increase roadway safety. With ongoing roadway development, increased housing, expanding businesses, and an increasing population, we foresee a 2 to 3-year plan to analyze our data to gauge our success, possible shortcomings, what worked well, and any improvement needs. It is projected that the City of Clovis will increase the residential population by 5,000 residents by 2028 and will have additional general fund revenue from a local tax measure which will begin in our FY 26/27, allowing for the city's ability to adopt the grants objectives into our department's annual operational objectives.

## Schedule A

### **Administrative Support**

The Clovis Police Department has consistently applied for and have been awarded grant funding in the past from several Federal, State, and Local agencies. The Clovis Police Department has strong City support for grants and works closely with other city department to manage and report out on grants. The relationship the PD has with the city finance department is excellent and there are weekly or bi-weekly meetings with the finance department relating to grants. The Police Department has staff who administer grants as part of their regularly assigned duties. The command staff expects the grant managers meet all grant goals and reporting requirements. There are several systems in place that regulate how staff manages and administers grants. The police department is confident we will be able to use existing resources to implement this grant project.

**Schedule B****Detailed Budget Estimate**

| <b>Award Number</b> | <b>Organization/Agency</b> | <b>Total Amount</b> |
|---------------------|----------------------------|---------------------|
| 23390               | Clovis Police Department   | \$218,500.00        |

| <b>Cost Category</b>      | <b>Line Item Name</b>            | <b>Total Cost to Grant</b> |
|---------------------------|----------------------------------|----------------------------|
| <b>Other Direct Costs</b> | DUI Patrol Motorcycle Outfitting | \$23,653.20                |
|                           | DUI Patrol Vehicle Outfitting    | \$20,173.40                |
|                           | <b>Category Sub-Total</b>        | <b>\$43,826.60</b>         |
| <b>Personnel</b>          | Presentations                    | \$1,565.48                 |
|                           | Education/Outreach               | \$2,794.38                 |
|                           | DUI Checkpoints                  | \$24,236.94                |
|                           | DUI Saturation Patrols           | \$10,506.60                |
|                           | <b>Category Sub-Total</b>        | <b>\$39,103.40</b>         |
| <b>Travel</b>             | ARIDE Training - Attend Travel   | \$3,600.00                 |
|                           | <b>Category Sub-Total</b>        | <b>\$3,600.00</b>          |
| <b>Equipment</b>          | DUI Patrol Vehicle               | \$77,970.00                |
|                           | DUI Patrol Motorcycle            | \$54,000.00                |
|                           | <b>Category Sub-Total</b>        | <b>\$131,970.00</b>        |
| <b>Grant Total</b>        |                                  | <b>\$218,500.00</b>        |

## Schedule B-1 Budget Narrative

### Clovis Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

#### Other Direct Costs

##### DUI Patrol Motorcycle Outfitting

\$23,653.20

Costs include:

Emergency LE Lighting -\$9000.00

Emergency LE Radio w/ accessories - \$14,000.00

BMW Motorcycle Saddlebag Accessory - \$653.20

##### DUI Patrol Vehicle Outfitting

\$20,173.40

Costs include:

Patrol Vehicle Emergency LE Lighting - \$4,500.00

Emergency LE Radio w/ accessories - \$15,673.40

#### Personnel

##### DUI Saturation Patrols

\$10,506.60

15 DUI Saturation Patrols = \$10,506.60

2 Officers per patrol / 1 Officer = OT \$111.82 per hour

1 Corporal per patrol/ 1 Corporal = OT \$119.20 per hour

2 officers and 1 corporal at 4 hours per patrol = 12 hours per detail / 180 hours total

##### DUI Checkpoints

\$24,236.94

3 DUI Checkpoints = \$24,236.94

7 Officers per detail / 1 Officer = OT \$111.82 per hour

1 Corporal per detail / 1 Corporal = OT \$119.20 per hour

1 Sargent per detail / 1 Sgt. = OT \$133.00 per hour

7 officers, 1 corporal, and 1 Sgt at 7 hours per detail = 63 hours per detail / 189 total hours.

##### Education/Outreach

\$2,794.38

3 General Large-Scale Events (Clovis Night Out, ClovisFest, Big Hat Days) = \$2,794.38

3 Officers per event / 1 Officer = OT \$111.82 per hour

1 Corporal per event / 1 Cpl. = OT \$119.20 per hour

3 officers and 1 corporal at 5 hours per detail = 20 hours per detail / 60 total hours.

Community Traffic Safety education presentation is focused on bringing awareness of the effects drugs and alcohol will have driving and the laws related to impaired driving. And encouraging all citizens to understand the ramifications of driving while under the influence of drugs and alcohol.

## Schedule B-1 Budget Narrative

### Clovis Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

#### **Presentations**

\$1,565.48

7 School Educational Events = \$1,565.48

2 officers per event / 1 Officer = \$ 111.82 per hour

2 officers per event at 4 hours per detail = 16 hours per detail / 112 total hours.

School education presentation are focused on bringing awareness of the effects drugs and alcohol will have driving and the laws related to impaired driving

#### **Travel**

##### **ARIDE Training - Attend Travel**

\$3,600.00

##### **ARIDE**

2 Officers Per Diem

Lodging = \$120 per day for 10 days (80-hour class requirement) (10 days @ \$120.00 = \$1,200 x 2 officers = \$2,400.00) Location TBA in California. Current class e is unknown and will be dependent on CHP's education program schedule

Meals = 3 per day at \$70 per day (10 day @ \$70 per day = \$1,400.00 total)

#### **Equipment**

##### **DUI Patrol Motorcycle**

\$54,000.00

EQUIPMENT (DUI/DUID BMW Motorcycle

DUI/DUID Enforcement vehicle BMW 1250 RT-P Motorcycle

All equipment will have distinct markings specifying they are for DUI/DUID enforcement operations.

##### **DUI Patrol Vehicle**

\$77,970.00

DUI/DUID 2025 EV Dodge R/T vehicle

Fleet costs determined by industry MSRP

All equipment will have distinct markings specifying they are for DUI/DUID enforcement operations.



# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: August 4, 2025

SUBJECT: Public Utilities – Approval – Final Acceptance for CIP 24-23, Palmina Park Playground Improvement, with a Final Contract Cost of \$129,860.00.

ATTACHMENTS: 1. Vicinity Map

### RECOMMENDATION

For the City Council to accept the work performed as complete and authorize the recording of the notice of completion for this project.

### EXECUTIVE SUMMARY

Staff is recommending that City Council accept the work performed by R.E. Schultz Construction, Inc., and authorize the recording of the notice of completion.

This was a maintenance project to address the deteriorated condition of the surface material, safety issues, and resident concerns at Palmina Park by replacing the existing playground surface that was beyond repair and making the playground equipment fall zones safety compliant. The work consisted of the removal and installation of new pour-in-place surfacing, and the installation of a shade structure over the existing playground equipment.

### BACKGROUND

Palmina Park was originally constructed in 2007. The park includes a playground area that utilizes rubber surfacing. The surfacing material aged significantly from the time of construction and the seams created large gaps between the concrete edge and surfacing due to poor initial installation. This project also included the installation of a new shade structure that is essential for safety and comfort for children and adults.

On November 4, 2024, City Council awarded the project contract to R.E. Schultz Construction, Inc., in the amount of \$129,860.00. The project was completed in accordance with the construction documents, and the contractor has submitted a request for acceptance of the project.

**FISCAL IMPACT**

|    |                            |                     |
|----|----------------------------|---------------------|
| 1. | Award                      | \$129,860.00        |
| 2. | Contract Change Order      | \$0.00              |
| 3. | Liquidated Damages         | <u>\$0.00</u>       |
|    | <b>Final Contract Cost</b> | <b>\$129,860.00</b> |

The fiscal year 2025-2026 Parks Maintenance budget includes sufficient funds for all project costs.

**REASON FOR RECOMMENDATION**

The Public Utilities Department, the City Engineer, the Engineering Inspector, and the Project Engineer agree that the work performed by the contractor is in accordance with the project plans and specifications and has been deemed acceptable. The contractor, R.E. Schultz Construction, Inc., has requested final acceptance from City Council.

**ACTIONS FOLLOWING APPROVAL**

1. The Notice of Completion will be recorded; and
2. All remaining retention funds will be released no later than 35 calendar days following recordation of the notice of completion, provided no liens have been filed. Retention funds may be released within 60 days after the date of completion, provided no liens have been filed, with "completion" defined as the earlier of either (a) beneficial use and occupancy and cessation of labor, or (b) acceptance by the City Council per Public Contract Code Section 7107(c)(2).

**CONFLICT OF INTEREST**

None.

Prepared by: Dan Lumeya, Engineer I

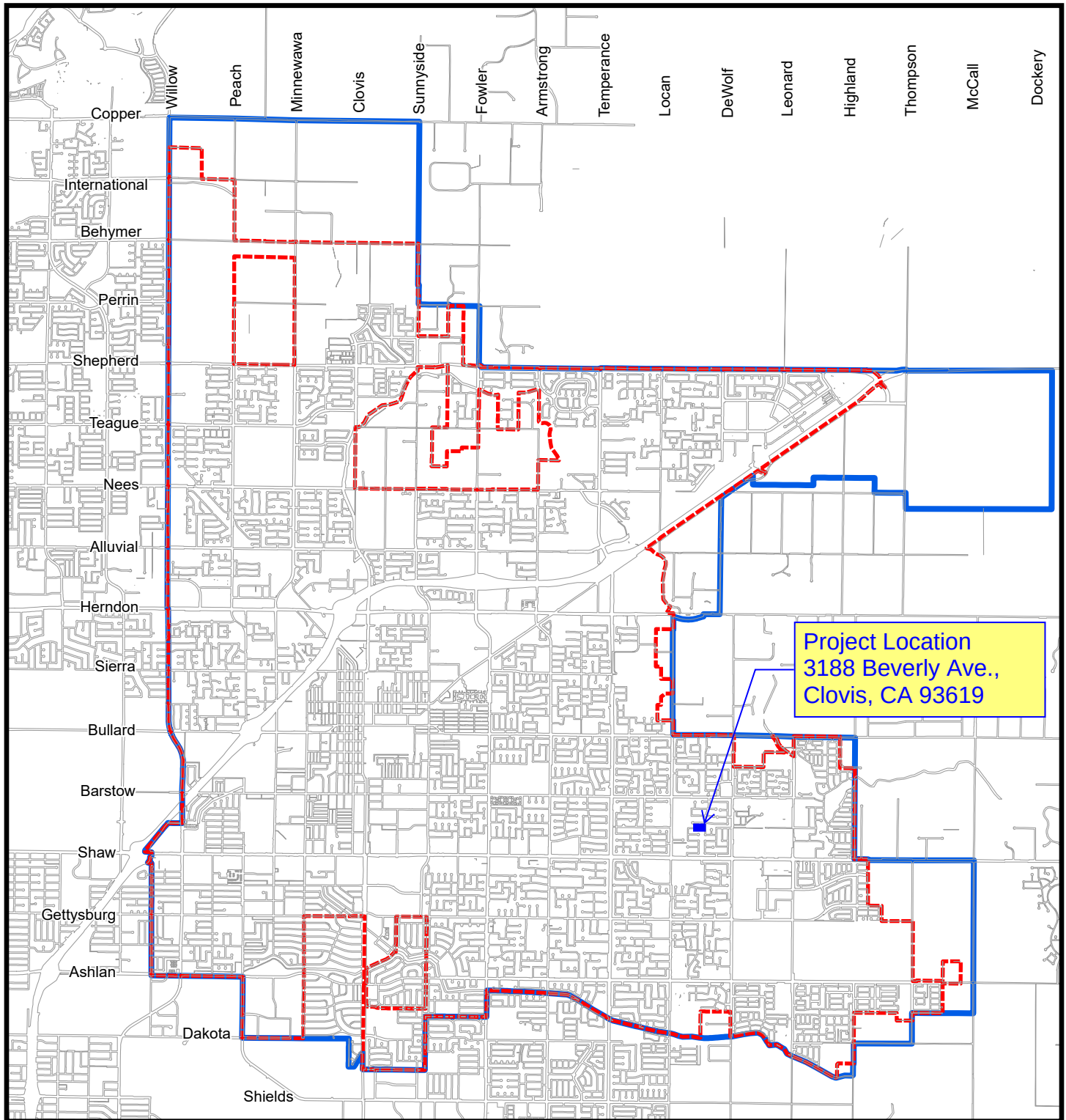
Reviewed by: City Manager AA



# VICINITY MAP

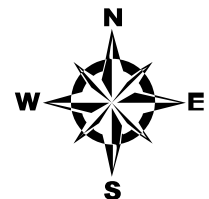
AGENDA ITEM NO. 13.

## CIP 24-23 Palmina Park Playground Improvement



### Legend

- City Limits
- Sphere of Influence





# CITY *of* CLOVIS

## REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: August 4, 2025

SUBJECT: Consider Introduction – Ord. 25-\_\_\_\_, Adding Chapter 5.37 to Title 5, of the Clovis Municipal Code, Prohibiting the Unlawful Possession of Detached Catalytic Converters.

**Staff:** Matthew M. Lear, Deputy City Attorney

**Recommendation:** Approve

ATTACHMENTS: 1. Ord. 25-\_\_\_\_

### RECOMMENDATION

For the City Council to approve the introduction of Ordinance 25-\_\_\_\_, adding Chapter 5.37 to Title 5, of the Clovis Municipal Code, prohibiting the unlawful possession of detached catalytic converters.

### EXECUTIVE SUMMARY

Adoption of this Ordinance would provide the Clovis Police Department with additional tools to combat the growing issue of catalytic converter theft within the City. The Ordinance will create a criminal and administrative penalty for the unlawful possession of detached catalytic converters in the City of Clovis. Anyone in possession of one or more detached catalytic converters will be required to demonstrate valid proof of ownership or be subject to fines and/or jail time.

### BACKGROUND

In May of this year, the County of Fresno passed ordinances to address unlawful possession of detached catalytic converters. City of Fresno previously adopted a similar ordinance back in 2023. In June of 2025 the City Council directed staff to draft an ordinance consistent with those passed by the City and County of Fresno.

The Clovis Police Department has reported forty-four (44) catalytic converter thefts within the City of Clovis since June 1, 2023. Of those forty-four (44) incidents, nine (9) have occurred since June 1, 2025, raising serious concerns about public safety. In response, and in collaboration with the Clovis Police Department, a draft of the proposed ordinance is attached hereto.

The Ordinance specifically targets the unlawful possession of detached catalytic converters in the City of Clovis. Individuals such as registered auto dismantlers and core recyclers as defined under the Vehicle Code are considered as lawfully possessing and are considered to be in lawful possession of catalytic converters. Anyone else in possession of one or more detached catalytic converters will be required to demonstrate valid proof of ownership or be subject to fines or jail time. Violations may be enforced through the issuance of administrative citations or misdemeanor criminal prosecutions through the City Attorney's office.

**FISCAL IMPACT**

None.

**REASON FOR RECOMMENDATION**

The City Council directed that the Ordinance be drafted in alignment with similar measures adopted by the City and County of Fresno, which prohibit the unlawful possession of detached catalytic converters. This Ordinance is consistent with those existing ordinances and provides the Clovis Police Department with additional enforcement tools to help deter and prevent catalytic converter theft within the City of Clovis.

**ACTIONS FOLLOWING APPROVAL**

This Ordinance shall go into effect and be in full force from and after thirty (30) days after its final passage and adoption.

**CONFLICT OF INTEREST**

None.

Prepared by: Matthew M. Lear, Deputy City Attorney

Reviewed by: City Manager *AA*

**ORDINANCE 25-\_\_****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLOVIS ADDING  
CHAPTER 5.37 TO TITLE 5 OF THE CLOVIS MUNICIPAL CODE,  
PROHIBITING THE UNLAWFUL POSSESSION OF DETACHED CATALYTIC  
CONVERTERS**

**WHEREAS**, the theft of catalytic converters has been an increasing problem within the City in recent years; and

**WHEREAS**, catalytic converters contain expensive precious metals including platinum, palladium, and rhodium, which range in value from \$1,000 (platinum), \$2,000 (palladium) and over \$14,000 (rhodium) per ounce; and

**WHEREAS**, the average cost of replacing a stolen catalytic converter and repairing the damage to the vehicle may cost the victim between \$1,000 to \$3,000, or more; and

**WHEREAS**, individuals in possession of stolen catalytic converters often recycle them for substantial profit while victims of these thefts suffer the consequences of paying thousands of dollars for repairs, the inconvenience of repairing their vehicles, and feeling unsafe in the community; and

**WHEREAS**, catalytic converter thefts are a persistent problem because individuals are incentivized to commit catalytic converter thefts for multiple reasons including, but not limited to: (1) the ease and undetectable nature of committing the thefts in a matter of minutes using common tools such as a reciprocating saw and (2) the ability to recycle catalytic converters at scrap metal yards for high dollar returns, and (3) the challenge of prosecuting criminals for catalytic converter theft where a victim cannot be identified; and

**WHEREAS**, finding the victim of these crimes is extremely difficult due to the manner in which the catalytic converter thefts occur and the lack of identifying markers on catalytic converters (prior to 2024 vehicle models) to link a stolen catalytic converter to the victim; and

**WHEREAS**, thieves typically strip off, burn off, or otherwise remove protective sheathing which contains information that identifies the lawful owner and source of the wires or cables; and

**WHEREAS**, there is currently no state or federal legislation applicable within City of Clovis requiring individuals to provide proof to law enforcement showing how they obtained detached catalytic converters, thus limiting law enforcement's ability to protect the public by deterring catalytic converter thefts; and

**WHEREAS**, this ordinance is necessary to provide the Clovis Police Department and the Clovis Code Enforcement Division with a means to protect the public, deter this criminal activity and promote a more productive use of City resources.

**NOW THEREFORE, BE IT RESOLVED**, that the City of Clovis does ordain as follows:

**SECTION 1.** Chapter 5.37 is hereby added to Title 5 of the Clovis Municipal Code to read as follows:

**CHAPTER 5.37**

**UNLAWFUL POSSESSION OF A DETACHED CATALYTIC CONVERTER**

|         |         |                                              |
|---------|---------|----------------------------------------------|
| Section | 5.37.01 | Purpose                                      |
|         | 5.37.02 | Definitions                                  |
|         | 5.37.03 | Unlawful Possession of a Catalytic Converter |
|         | 5.37.04 | Criminal and Administrative Penalties        |
|         | 5.37.05 | Non-Exclusive Remedy                         |
|         | 5.37.06 | Severability                                 |

**5.37.01 – Purpose.**

This Chapter shall be known as the Unlawful Possession of Detached Catalytic Converter Ordinance. The City Council finds that catalytic converter theft is an increasing problem within City of Clovis and causes significant financial damage to the victims. The purpose of this ordinance is to deter catalytic converter theft throughout the City of Clovis and to ensure accountability for individuals involved in such criminal activity.

**5.37.02 – Definitions.**

As used in this Chapter, the following terms shall have the following meanings:

(a) “Catalytic converter” means any exhaust emission control device, or portion thereof, that converts toxic gases and pollutants in exhaust gas from an internal combustion engine into less toxic pollutants.

(b) “Documentation or other proof” means written document(s) clearly identifying the vehicle from which the catalytic converter originated based on the totality of the circumstances. This includes, but is not limited to, the following types of documents:

1. Bill of sale from the original owner with photographs.
2. Verifiable documentation from an auto-body shop proving the owner relinquished the catalytic converter to the auto-body shop.
3. Verifiable electronic communication from the previous owner to the possessor relinquishing ownership of the catalytic converter.
4. Photographs of the vehicle from which the catalytic converter originated.
5. Vehicle registration associated with the catalytic converter containing an etched associated license plate number or vehicle identification number or driver’s license number of the registered vehicle owner.

(c) “Lawful Possession” includes being the lawful owner of the catalytic converter or being in possession of the catalytic converter with the lawful owner’s verifiable written consent, an auto dismantler as defined by Vehicle Code section 220, or a core recycler as defined by Business and Professions Code section 21610. The peace officer or enforcement officer is not required to prove the catalytic converter was stolen to establish an Unlawful Possession.

(d) “Enforcement Officer” includes the Chief of Police, a Code Enforcement Officer, and their designees.

### **5.37.03 – Unlawful Possession of a Catalytic Converter**

Barring any provision of state law permitting the same, it is unlawful for any person to possess any catalytic converter which is not attached to a vehicle unless the person has documentation or other proof, as defined in section 5.37.02, subsection (b).

(a) This section does not apply to a detached catalytic converter that has been verifiably tested, certified, and labeled or otherwise approved for reuse, and is being bought or sold for purposes of reuse in accordance with the federal Clean Air Act (42 U.S.C. § 7401, et seq.) and other regulations under the Clean Air Act, as they may be amended from time to time.

(b) It is unlawful for any person to knowingly falsify, or cause to be falsified, any information in a record intended to show valid proof of ownership as defined in section 5.37.02.

(c) Evidence of unlawful possession may be presumed by the number of detached catalytic converters within one’s possession and/or by the condition of the dismantled catalytic converter(s), including but not limited to, the manner a catalytic converter has been detached or cut from a vehicle.

(d) Compliance with Business & Professions Code section 21610 and Vehicle Code sections 10852.5 and 11500 is required.

### **5.36.04 – Criminal and Administrative Penalties**

(a) Misdemeanor Violation. Any person who violates any provision of this Chapter is guilty of a misdemeanor, and upon conviction shall be punished by a fine not exceeding one thousand dollars (\$1,000), or by imprisonment in the County jail for a term not exceeding six (6) months, or by both.

(b) State Penalties Apply. Nothing in this Chapter shall be intended to limit any of the penalties provided for under California law, including but not limited to the Penal Code, with regard to the unlawful sale, use, possession, delivery, and/or receipt of catalytic converters.

(c) Administrative Fine Amounts. The fine amount for any administrative citation issued under this Chapter shall be up to one thousand dollars (\$1,000) for each violation.

(d) Separate Offenses. Acts, omissions, or conditions in violation of this Chapter that continue, exist, or occur on more than one day, constitute separate violations for each day. Violations continuing, existing, or occurring on the service date, the effective date, and each day between the service date and the effective date are separate violations. A person is guilty of a separate offense for each and every instance during which he or she commits, continues, or permits a violation of this ordinance. A person is deemed guilty of a separate offense for each and every violation of this ordinance, or any portion thereof.

### **5.36.05 – Non-Exclusive Remedies and Penalties.**

All remedies and penalties for violations of the prohibitions within this Chapter shall be cumulative and not exclusive. Enforcement by use of any administrative, criminal or civil action, citation or administrative proceeding or abatement remedy does not preclude the use of additional citations or other remedies as authorized by other ordinance or law. Enforcement remedies may be employed concurrently or consecutively. Conviction and punishment of or enforcement against any person hereunder shall not relieve such person from the responsibility of correcting, removing or abating a violation, nor prevent the enforced correction, removal or abatement thereof.

### **5.37.06 – Severability.**

If any portion of this Chapter is held to be invalid by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this chapter. The Council hereby declares it would have passed each remaining portion irrespective of the fact that any one or more portions are declared invalid.

### **SECTION 2. Effective Date.**

This Ordinance shall go into effect and be in full force from and after thirty (30) days after its final passage and adoption.

APPROVED: \_\_\_\_\_, 2025

\* \* \* \* \*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

\* \* \* \* \*

The foregoing Ordinance was introduced and read at a regular meeting of the City Council held on \_\_\_\_\_, and was adopted at a regular meeting of said Council held on \_\_\_\_\_, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED:

\_\_\_\_\_  
City Clerk