



CITY of CLOVIS

Agenda • Clovis Youth Commission Meeting
Transit Center Training Room, 785 Third Street, Clovis, CA 93612
(559) 324-2060
[City of Clovis Youth Commission](#)

April 22, 2026

5:00 PM

Transit Training Room

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Transit Center Training Room to participate at this meeting, please contact the City Clerk at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Transit Center Training Room.

The Clovis Youth Commission meetings are open to the public at the physical address listed above. Members of the public may participate by attending the meetings in-person. Find more information about the Youth Commission by visiting [City of Clovis Youth Commission](#)

Call to Order

Flag Salute

Roll Call

Public Comment

Members of the public may address the Clovis Youth Commission regarding items that are not listed on the agenda and within the subject matter jurisdiction of the Clovis Youth Commission. Each person is limited to a 3-minute presentation.

Opening Business

1. Approve Minutes from March 25, 2026, Regular Meeting.

Regular Agenda

2. Review and approve the amended Youth Commission Bylaws.
3. Ongoing Work Session: E-Bike Safety Initiative Booth for Clovis Trail Fest.

Future Business

Adjournment

Future Meeting Dates

Regular Clovis Youth Commission Meetings are held at 5:00 PM in the Harry Armstrong Transit Center, Training Room. The following are future meeting dates:

1. Clovis Rodeo Parade — April 25, 2026
2. Trail Fest — May 2, 2026
3. Mayor's Breakfast — May 7, 2026



CITY of CLOVIS

Youth Commission • Minutes

March 25, 2026

5:00 PM

Transit Training Room

Call to Order

Meeting called to order by City Clerk Parra at 5:13 PM.

Flag Salute - Commissioner Menz

Flag Salute led by Commissioner Hammond

Roll Call

Present: Commissioners Allgood, Anderson, Gill, Gurman, Hammond, Hernandez-Lopez, Mathur, McCollum, Nevin, Parmer, Rana, and Yang.

Absent: Commissioners Marriaga, Menz, Ndole, Pulliam, Samra, Sauer, Sohi, Moore, and Takhar.

Public Comment

5:15 P.M. Corporal Moring provided the Commissioners with an update on substance awareness efforts related to tobacco retail licenses, including the work of the ad hoc team in learning how local laws are developed and presented to Council.

CCAC Fellows with the City of Clovis Public Utilities Department, Ericka Corchado and Alex Padilla, shared information about volunteer opportunities for the spring and summer related to California Climate initiatives. They also provided an overview of their program, upcoming events, and ways to get involved.

Police Service Officer Ty Woods presented a draft of a video created by the Bike Initiative ad hoc team for social media and promotion of the upcoming TrailFest event. He noted that the final video is expected to be ready for release shortly before TrailFest.

Opening Business

1. Approve Minutes from February 25, 2026, Regular Meeting.

5:33 P.M. - Motion by Commissioner Mathur seconded by Commissioner Hammond, that the February 25, 2026, minutes be approved. Motion carried 12-0-9, with Commissioners Marriaga, Menz, Ndole, Pulliam, Samra, Sauer, Sohi, Moore, and Takhar absent.

2. General Plan Committee Report Out by Ex-Officio Hammond.

5:34 P.M. - Commissioner Hammond reported on the GPAC meeting, noting that discussions focused on land use planning, including the placement of higher-density housing and areas designated for industrial zoning.

Regular Agenda

3. Ongoing Work Session: E-Bike Safety Initiative Booth for Clovis Trail Fest.

5:41 P.M. Commissioner Yang presented the final draft flyer to be printed for the Commission's booth at Trail Fest, outlining e-bike and scooter laws and safety information. Police Officer Pigott shared the layout of the obstacle course he is helping organize for the Commission's station. Recreation Coordinator Yang discussed plans to recognize the 250th anniversary of the United States during Trail Fest. The Commission then divided into two groups and worked on painting poster boards in preparation for the Trail Fest event. The posters incorporated themes promoting the Helmet Giveaway and the 250th anniversary of the United States.

Future Business

4. Upcoming events:
 1. Clovis Rodeo Parade — April 25, 2026
 2. Trail Fest — May 2, 2026
 3. Mayor's Breakfast — May 7, 2026

City Clerk Parra reviewed upcoming events that would require Commissioner's attendance.

Adjournment

City Clerk Parra adjourned the Youth Commission meeting at 7:00 P.M.

Co-Chair, Avereet Samra

Co-Chair, Jasmine Parmer

Clovis City Clerk, Briana Parra

CITY OF CLOVIS YOUTH COMMISSION

Revised on April 22, 2026



Presented on

May 11, 2026

Clovis City Hall
Council Chambers

YOUTH COMMISSION BYLAWS

Clovis Youth Commission Bylaws

Revised April ~~22-30~~, 2026⁵

Clovis Youth Commission Bylaws

Voted on unanimously and approved by the City of Clovis Youth Commission on ~~May 8, 2024~~April 22, 2026.

Establishment:

The City of Clovis Youth Commission was established by the Clovis City Council by unanimous decision in October of 2023 for the purpose of engaging youth voices in the City of Clovis. The City Council desires to promote civic engagement among the youth of Clovis and to foster a sense of ownership and responsibility in shaping the City's future.

Duties and Responsibilities:

The City of Clovis Youth Commissioners will hold office September through May each year, with Commissioners being selected in the summer leading into the new school year.

The City of Clovis Youth Commission will be responsible for the following:

- Meeting monthly to set and accomplish goals outlined by the Youth Commission, Clovis City Council, and City staff. Formal meetings may not be scheduled in December or May at the discretion of City staff.
- Represent Clovis Youth at designated city events and activities.
 - Tree Lighting – December
 - Christmas Parade – December
 - MLK Breakfast – February
 - Rodeo Parade – April
 - Mayor's Breakfast - May
- Plan and execute a project benefiting the youth of City of Clovis.
- Present to Clovis City Council annually.

Ad Hoc Committees may be formed to focus on specific initiatives or events. Each Ad Hoc Committee will be chaired by a Youth Commissioner.

Membership:

To be eligible to apply for a seat on the Clovis Youth Commission, applicants must:

- Reside within the City of Clovis.
- Be in their Sophomore, Junior, or Senior year
- Commissioners in their Sophomore or Junior year may be reappointed for an additional term, up to a maximum of two or three consecutive years, provided they meet attendance and participation expectations. Apply, interview, and be selected by a panel consisting of City staff and Youth Commissioners
- The City of Clovis Youth Commission will consist of up to 21 members.

Attendance and Participation Requirements:

All Youth Commissioners are expected to actively participate in meetings, events, and Commission activities throughout their term.

- Mandatory First Meeting – Attendance at the first official meeting is required. Any Commissioner who does not attend the first meeting without prior approval from City staff may forfeit their position on the Commission.
- Ongoing Attendance Expectations - Commissioners are expected to attend all scheduled meetings, events, and activities from September through May. Any Commissioner who misses more than 50% of meetings, events, or activities by December may be subject to removal from the Commission.
- Continued Participation- Commissioners who continue to fall below attendance expectations after December may be removed at the discretion of City staff and/or may be deemed ineligible for reappointment in the following year.
- Leave of Absence - A leave of absence can be requested to City staff due to circumstances outside the control of the Commissioner. City staff will make the final determination.

Application Process, terms:

Council approval will be required for new and reappointed Commissioners.

A vacancy left by a Commissioner unable to fulfill their duties may remain open until the following year.

- However, a waitlist of qualified applicants will be created during the interview process. Individuals from this waitlist may be appointed during a program year to fill any vacancies that arise, at the discretion of City staff.

~~A leave of absence can be requested to City staff due to circumstances outside the control of the Commissioner. City staff will make the final determination.~~

New Membership

- Applications will be accepted throughout the summer and close on a date determined by City staff.
- The interview panel shall consist of City staff and reappointed Youth Commissioners who are entering their Senior Year.

Reappointments:

- Any current Youth Commissioner who wishes to continue serving in the next program year must submit a reappointment application by a date determined by City staff.
- The reappointment application shall include a statement of intent, a review of the Commissioner's participation, and any other relevant information.
- Attendance and participation will be considered during the reappointment process for returning Commissioners.
- Approved reappointments shall take effect immediately at the start of the new program year without requiring the Commissioner to reapply through the general application process.
- Commissioners are expected to attend and actively participate in monthly meetings, events, and activities from September through May. ~~Any Commissioner who misses more than half of these meetings, events, and activities within a program year may be subject to removal from their position and may not be considered for reappointment in the following year.~~

- Any positions not filled through reappointment shall be opened to new applicants through the regular application process.

Leadership Roles:

While City staff will assist with logistics, the Youth Commission will take primary responsibility for the vision, planning, and implementation of Commission-led efforts.

At the end of each year, the Commission shall select two Co-Chairs from among its members to serve for the upcoming Youth Commission term. To be eligible for selection as a Co-Chair, a member must have served at least one year on the Commission. Co-Chairs shall be selected by a majority vote of the Commission. No member may serve more than two consecutive terms as Co-Chair.

At the start of each year, the Commission shall appoint a Secretary from among its members and designate an ex officio member to serve on the Measure Y Oversight Committee and the General Plan Advisory Committee (GPAC) Committee. All members shall be eligible for nomination for these positions.

The Youth Commission will include the following leadership positions:

Co-Chair

The Co-Chair is responsible for setting the agenda, running the Youth Commission meetings, and ensuring a quorum is obtained prior to beginning official business. The Co-Chair will work closely with City staff to prepare for meetings and guide the Commission’s discussions and activities.

Secretary

The Secretary will conduct roll call at the start of each meeting, take meeting minutes, and prepare a summary of the meeting to be shared with all Commissioners by the following day. This ensures all members remain informed and engaged, even if they are unable to attend.

Ex Officio Member

The Ex Officio member will serve as a liaison to both the Measure Y Oversight Committee and the General Plan Advisory Committee (GPAC). While they will not be a voting member of the committees, they are responsible for attending those committee meetings and reporting back to the Commission at the next scheduled meeting.

Meetings:

Commission meetings are subject to the Brown Act.

- The Commission will meet once a month, the date and time to be determined by City staff. Formal meetings may not be scheduled in December or May at the discretion of City staff.

Commissioners may add items to the agenda by:

- Send a request to the Co-Chairs and City staff, who will then bring it back to the Youth Commission for consideration and consensus by a majority vote.
- Raising the item during public comment and gaining the support of a majority consensus of the Youth Commission.

Annual Project:

The City of Clovis Youth Commission will select, plan, and carry out a project or series of projects benefiting the Youth of the City of Clovis. Projects may be assigned by the Youth Commission, City Council, or City staff. Projects will have a significant impact on services, facilities, or programs benefiting Clovis Youth.

Annual Report to the City Council:

Youth Commission Co-Chairs or designated representatives will provide an annual presentation to the Clovis City Council.